



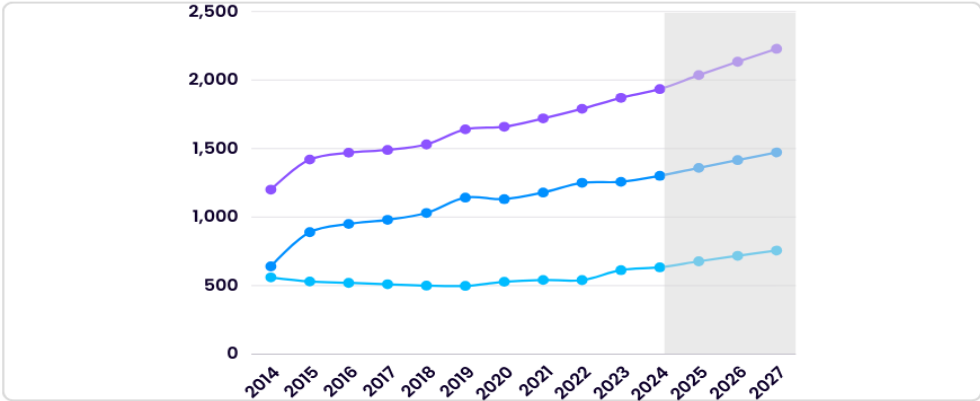
## Applecross Senior High School IPS Board

**MINUTES**

Meeting No.	101
Meeting location	Staffroom
Meeting time and date	5:30pm Thursday, 27 February 2024

Initials	Member	Role	Present	Apology
PL	Paul Leech	Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AnT	Angie Thomas	Vice Principal (Executive Officer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
JJ	Jenna Jarvis	Manager Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
EM	Ebony Morrison	Staff Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KB	Kathleen Booth	Staff Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MC	Melissa Clarke	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GC	Geoff Cooper	Community Rep (Secretary)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AD	Andrew Dwyer	Community Rep (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LH	Lorraine Hammond	Community Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
KK	Katie Kumasaka	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DC	David Chen	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AdT	Adeline Teh	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KM	Kapz Malhorta	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SP	Sienna Pettman	Coopted member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LT	Leeshani Thangridge	Student Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BY	Boston Yoong	Student Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Item	Subject	Notes
1.0	<b>Opening</b> <ul style="list-style-type: none"> <li>AD opened the meeting at about 5:30pm.</li> </ul>	
1.1	<b>Attendance/Apologies</b> <ul style="list-style-type: none"> <li>The Chair welcomed new members Kathleen, Kapz, Leeshani and Boston, along with guest speaker Toni Jones.</li> </ul>	
1.2	<b>Confirmation of agenda</b> <ul style="list-style-type: none"> <li>Confirmed.</li> </ul>	
1.3	<b>Minutes of previous meeting</b> <ul style="list-style-type: none"> <li>The Board endorsed the minutes of the previous meeting of 21 November 2024 as complete and accurate, moved by AdT and EM.</li> </ul>	GC to submit a summary for newsletter.
1.4	<b>Actions arising:</b> <ul style="list-style-type: none"> <li>PL to work with the Department of Education to request a plan on how to accommodate future expected enrolment growth in 2026 and beyond.</li> <li>AD to meet with the Minister for Education and Kim Giddens to discuss funding needs.</li> <li>A subcommittee comprising of AnT, AdT, KK and EM to review Board award categories for teachers and administrative staff, together with a process for nomination.</li> <li>PL to organise a morning tea to present the Board Awards.</li> <li>AD to send a welcome email to Kapz Malhotra</li> <li>A student recycling committee needs to be established for the school to meet funding criteria set by the Waste Authority.</li> <li>EM to conduct a survey and finalise recommendations for parent teacher interviews in 2025.</li> </ul>	In agenda. In agenda. Bring forward. Done. Done. Discuss at student report. Bring forward.

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2.0	<b>Standing Items</b>																																																													
2.1	<p><b>Finance Update by JJ</b></p> <ul style="list-style-type: none"> <li>The Board noted the financial summary as at 11 February 2025.</li> <li>The Board noted the 2025 proposed budget and priorities presented at the meeting by JJ, discussing the budgeting for: <ul style="list-style-type: none"> <li>Increased electricity costs;</li> <li>The reduced study skills costings;</li> <li>The budgeted 85% collection rate for voluntary contributions in 2025; and</li> <li>The ongoing funding of educational support staff.</li> </ul> </li> </ul>																																																													
2.2	<p><b>Principal's Report</b>  <b>Smooth start to 2025</b></p> <p>Despite the usual challenges we have had a very positive start to the new school year. Our 400+ new students appear to have settled in very well and the 20 new teaching staff have already impressed with their quality, positivity, and energy. A great deal of work was completed during the school holidays to reconfigure several faculty offices and common areas to cater for additional staff over the next couple of years. Student facilities have been improved with additional shade structures, seating and the installation of artificial lawn in the Year 7 area.</p> <p><b>Student Numbers</b></p> <p>Student numbers continue to increase (as expected) and we currently have approximately 1970 students enrolled.</p> <div data-bbox="245 1043 1166 1164" style="text-align: center;"> <h2>Student Population Trends 2014 - 2027</h2> </div>  <table border="1" data-bbox="215 1171 1198 1570"> <caption>Estimated Student Population Data (2014-2027)</caption> <thead> <tr> <th>Year</th> <th>Total</th> <th>Lower School 7-10</th> <th>Upper School 11-12</th> </tr> </thead> <tbody> <tr><td>2014</td><td>1,200</td><td>600</td><td>500</td></tr> <tr><td>2015</td><td>1,400</td><td>900</td><td>500</td></tr> <tr><td>2016</td><td>1,450</td><td>950</td><td>500</td></tr> <tr><td>2017</td><td>1,500</td><td>1,000</td><td>500</td></tr> <tr><td>2018</td><td>1,550</td><td>1,050</td><td>500</td></tr> <tr><td>2019</td><td>1,650</td><td>1,150</td><td>500</td></tr> <tr><td>2020</td><td>1,650</td><td>1,150</td><td>500</td></tr> <tr><td>2021</td><td>1,750</td><td>1,200</td><td>500</td></tr> <tr><td>2022</td><td>1,850</td><td>1,250</td><td>500</td></tr> <tr><td>2023</td><td>1,950</td><td>1,300</td><td>500</td></tr> <tr><td>2024</td><td>2,050</td><td>1,350</td><td>500</td></tr> <tr><td>2025</td><td>2,150</td><td>1,400</td><td>500</td></tr> <tr><td>2026</td><td>2,250</td><td>1,450</td><td>500</td></tr> <tr><td>2027</td><td>2,350</td><td>1,500</td><td>500</td></tr> </tbody> </table> <p> <span style="color: purple;">●</span> <b>Total</b>      <span style="color: blue;">●</span> <b>Lower School 7-10</b>      <span style="color: lightblue;">●</span> <b>Upper School 11-12</b>  <span style="background-color: lightgrey; border-radius: 50%; width: 15px; height: 15px; display: inline-block;"></span> <b>Projected Numbers</b> </p> <p><b>New Building Program</b></p> <p>We met with representatives from the DoE Planning and Infrastructure Directorate to discuss the process to plan for a new building program that will cater for the school's current and future needs. The good news is that the department has appointed an architect (Bateman Architects) who has already produced a couple of concept drawings that were shared at the meeting. The concern is that the DoE brief is to develop buildings that will cater for up to 2050 students (our projected enrolment for 2026). Other concerns are that the current plans seem to only cater for replacing the existing transportable classrooms (some general and specialist classrooms) and</p>	Year	Total	Lower School 7-10	Upper School 11-12	2014	1,200	600	500	2015	1,400	900	500	2016	1,450	950	500	2017	1,500	1,000	500	2018	1,550	1,050	500	2019	1,650	1,150	500	2020	1,650	1,150	500	2021	1,750	1,200	500	2022	1,850	1,250	500	2023	1,950	1,300	500	2024	2,050	1,350	500	2025	2,150	1,400	500	2026	2,250	1,450	500	2027	2,350	1,500	500	<p>The Board approved the move of Term 4 School Development Day from Monday 13<sup>th</sup> October (Day 1 of term) to Friday 24<sup>th</sup> October (last day of Week 2).</p>
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	<p>consist of mainly single storey buildings on a very constrained site.</p> <p>The Board noted the potential loss of green/outdoor space for recesses and lunches, and for outdoor educational activities.</p> <p>Overview of current proposals:</p> <ul style="list-style-type: none"> <li>• A two-storey build consisting of 18 general classrooms and 2 media rooms. Will also contain toilets and staff offices.</li> <li>• A single storey building (where the swimming pool is currently located) containing 4 home economics rooms and two manual arts rooms (also staff office and toilets).</li> <li>• A second gymnasium that looks to be about 50% larger than the current gym.</li> <li>• Plan to convert existing home economics rooms in the S Block into Science labs.</li> </ul> <p>We also raised some current challenges such as the shortage of staff parking; toilets for both staff and students; and the needs of staff and students who are in the transportable classrooms (toilets, drinking taps and more access paths).</p> <p>The Board indicated its support for the ongoing lobbying for additional investment regardless of the election results. While there is a clear need for a building program, the current brief is unacceptable and will simply move the problem a few years down the track as the mooted accommodation plan appears inadequate. The DoE staff agreed with us that the school was only built for a capacity of 1500 students. We explained that all our current facilities are at or beyond capacity, including faculty offices; Student Services; the Canteen etc.</p> <p>Ideally, we would like a master plan that will cater to the needs of the school for at least the next 10 years (2035), when the student population may be somewhere around 2500 students. It seems the draft plans will only allow for 2050 students – a number that could be exceeded by the time that the construction is finished. We believe that to maximise the site all buildings need to be multi storey and should have good connectivity with the existing buildings. We want strong consultation with the school community to meet our needs and maintain the school's character and our unique learning environment.</p> <p>The Board discussed the potential to better use the Ardross Primary School facilities and land.</p> <p>The role of the Board, with the strong backing of the P&amp;C, will be pivotal in shaping the final outcome of our building program.</p> <p><b>Biennial School Surveys 2025</b></p> <p>The National Schools Community Survey is conducted every two years and includes questions which are the same for all Australian schools. Schools have the option to include additional questions, and we have done this over the past few surveys. All WA public schools are required to complete these surveys in 2025. The surveys are always treated as being very important feedback and there are established processes for the various areas and groups in the school to analyse this data. The School Board has played an important role in both developing additional questions and in analysing the results in previous years. The 2025 surveys come at an important stage as we are about to commence our new School Business Plan in 2026.</p> <p><b>School Business Plan 2023-25</b></p> <p>The current SBP was developed in 2022 and was based on a review of the previous plan in consultation with members of the school community. Feedback from the school community such as that provided by the Biennial School Survey was also taken into consideration in both the identification of school priorities and in the Operational Plans that are developed by each area of the school.</p> <p>Angie Thomas is overseeing the process of reviewing the current plan and developing a new School Business Plan 2026-28</p>	

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	<p><b>Annual Report</b>            The annual report outlines the school’s performance in relation to our priorities and targets. It also contains information on student performance, achievement highlights, attendance rates, student, teacher, and parent survey analysis, and financial overviews. The format for the report has been developed and fine-tuned by the School Board over the past six years.            A draft version of the report has been emailed to board members. The final report will be presented to the Board for endorsement at the Board Meeting in March. The plan will be placed on the school’s web page once it has been endorsed.</p> <p><b>Role of School Board</b>            New board members have been provided with Induction Files outlining the role and function of School Boards within the public education system. Some documents about the role of the School Board have been provided. Face-to-face training is also available for both School Board Chairs and members on an ongoing basis. There is also excellent online training and information available through the Department of Education website:  <a href="https://www.education.wa.edu.au/school-councils-boards">https://www.education.wa.edu.au/school-councils-boards</a></p>	<p>Board members who received a draft copy of the Annual Report to review and provide feedback in March.</p>
<p>2.3</p>	<p><b>Student Council Report</b></p> <p>A concise report by LT and BY was provided covering:</p> <p>Year 12’s:</p> <ul style="list-style-type: none"> <li>• School ball was at Optus week one, a lot of fun</li> <li>• Awards assembly on Monday week 2</li> <li>• Students have settles into final year of schooling</li> <li>• Introduction of CORE time</li> <li>• Tug of War starts week 4 during House Time</li> <li>• Greatest shave and harmony week</li> </ul> <p>Y11s:</p> <ul style="list-style-type: none"> <li>• Planning harmony day</li> <li>• River cruise was held this week.</li> </ul> <p>Y10s:</p> <ul style="list-style-type: none"> <li>• Outdoor cinema social</li> </ul> <p>Y9s:</p> <ul style="list-style-type: none"> <li>• Outdoor cinema social, voting on a movie</li> </ul> <p>Y8s:</p> <ul style="list-style-type: none"> <li>• Planning River cruise</li> </ul> <p>Y7s:</p> <ul style="list-style-type: none"> <li>• Election student councillors to be held shortly.</li> </ul> <p>A new interschool sports uniform for football was circulated with the agenda, which was approved.</p> <p>The Board noted that there was mixed feedback about the new form rooms, with measures being taken to allow sufficient time for canteen access for y11 and y12s following the reduced lunch and recess breaks.</p>	
<p>2.4</p>	<p><b>P&amp;C Report</b></p> <ul style="list-style-type: none"> <li>• The AGM was held in the Library on Thursday last week with around 30 parents attending. The School Board Chair Andrew and Principal Paul Leech also spoke to the large group of parents about school infrastructure.</li> <li>• Our new team is:             <ul style="list-style-type: none"> <li>○ President: Tammy Cooper</li> <li>○ Vice President: Paul Taylor-Byrne</li> <li>○ Treasurer: Josh Taylor-Byrne</li> <li>○ Executive: Valerie Michael, Daniel Chien and Swarmita Tanna</li> </ul> </li> <li>• The P&amp;C is still looking for someone to fill the important role of Secretary. Anyone who</li> </ul>	

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	<p>is interested can email Vice Principal, Angie Thomas.</p> <ul style="list-style-type: none"> <li>• The next P &amp; C meeting will be looking at the school's wish list for funding.</li> </ul>	
<b>3.0</b>	<b>General Business</b>	
3.1	<p><b>2024 Academic y12 results</b></p> <ul style="list-style-type: none"> <li>• Toni Jones presented an overview of the Year 12 results.</li> <li>• The excellent results mean that most of our students are getting great value for their effort and a high proportion of our Year 12's achieved their preferred post-school pathway.</li> <li>• PL noted that as well as receiving good teaching, our students are carefully monitored and provided with timely assistance and intervention by our Year 12 AP and the Student Services team. Congratulations were expressed to Toni Jones; Ebony Morrison, Lenni Cornejo and Kim Beurs on this important role and for the various targeted programs they conduct.</li> <li>• A number of items have been flagged for further action or review in 2025: <ul style="list-style-type: none"> <li>○ All Year 12 teachers (2024) and (2025) to analyse SAIS data with HOLA and write a reflection and subsequent strategies for improvement for this year.</li> <li>○ Accessibility to assessments – students can take these home and complete personal reflection.</li> <li>○ Thorough Analysis of 'Maximising Feedback' data – where were the key areas of weakness? Detailed analysis at class level.</li> <li>○ Moderation processes – and comparisons.</li> <li>○ Formulation of collegial teams – cross-curricular sharing of best practice.</li> <li>○ Increased focus on data literacy and competency for staff.</li> <li>○ Additional support for teachers provided following review processes.</li> </ul> </li> </ul>	
3.2	<p><b>Growth and infrastructure</b></p> <ul style="list-style-type: none"> <li>• Discussed in Principal's report.</li> <li>• It was noted that further discussions would be required after the election in the event of the appointment of a new Minister for Education.</li> </ul>	<p>Board representative/s to meet with relevant local member and new Minister for Education after the state election.</p>
<b>4.0</b>	<b>Wrap-up</b>	
4.1	<p>Other Business</p> <ul style="list-style-type: none"> <li>• AD reported that ASHS music students will be performing with other school students at the Heath Ledger Theatre in an upcoming event that will be circulated.</li> </ul>	<p>AD to circulate information on the upcoming music concert.</p>
4.2	<p>Actions Arising:</p> <ul style="list-style-type: none"> <li>• PL to continue to work with the Department of Education to accommodate future expected enrolment growth in 2026 and beyond.</li> <li>• Board representative/s to meet with relevant local member and new Minister for Education after the state election to highlight the need for urgent investment in ASHS facilities.</li> <li>• A subcommittee comprising of AnT, AdT, KK and EM to review Board award categories for teachers and administrative staff, together with a process for nomination.</li> <li>• A student recycling committee needs to be established for the school to meet funding criteria set by the Waste Authority.</li> <li>• EM to conduct a survey and finalise recommendations for parent teacher interviews in 2025.</li> <li>• Board members who received a draft copy of the Annual Report to review and provide feedback in March.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• AD to circulate information on the upcoming music concert involving ASHS music students.</li> <li>• GC to develop a schedule of community and parent Board members to summarise meetings in 2025.</li> <li>• GC to provide a summary article on board meeting for newsletter.</li> </ul>																										
<b>Close</b>																											
	<ul style="list-style-type: none"> <li>• The meeting was closed by AD at 7:00pm as scheduled.</li> </ul>																										
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<p><b>Next Meeting: 5.30 pm, Thursday 27 March 2025.</b></p> <p><b>2025 Meeting Dates</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Term</th> <th style="text-align: center;">Meeting #</th> <th style="text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td rowspan="2" style="text-align: center; vertical-align: middle;"><b>1</b></td> <td style="text-align: center;">101</td> <td style="text-align: center;">27<sup>th</sup> February 2025</td> </tr> <tr> <td style="text-align: center;">102</td> <td style="text-align: center;">27<sup>th</sup> March 2025</td> </tr> <tr> <td rowspan="2" style="text-align: center; vertical-align: middle;"><b>2</b></td> <td style="text-align: center;">103</td> <td style="text-align: center;">29<sup>th</sup> May 2025</td> </tr> <tr> <td style="text-align: center;">104</td> <td style="text-align: center;">26<sup>th</sup> June 2025</td> </tr> <tr> <td rowspan="2" style="text-align: center; vertical-align: middle;"><b>3</b></td> <td style="text-align: center;">105</td> <td style="text-align: center;">21<sup>st</sup> August 2025</td> </tr> <tr> <td style="text-align: center;">106</td> <td style="text-align: center;">18<sup>th</sup> September 2025</td> </tr> <tr> <td rowspan="3" style="text-align: center; vertical-align: middle;"><b>4</b></td> <td style="text-align: center;">107</td> <td style="text-align: center;">23<sup>rd</sup> October 2025 (open)</td> </tr> <tr> <td style="text-align: center;">108</td> <td style="text-align: center;">27<sup>th</sup> November 2025</td> </tr> <tr> <td></td> <td style="text-align: center;">11<sup>h</sup> December 2025</td> </tr> </tbody> </table>			Term	Meeting #	Date	<b>1</b>	101	27 <sup>th</sup> February 2025	102	27 <sup>th</sup> March 2025	<b>2</b>	103	29 <sup>th</sup> May 2025	104	26 <sup>th</sup> June 2025	<b>3</b>	105	21 <sup>st</sup> August 2025	106	18 <sup>th</sup> September 2025	<b>4</b>	107	23 <sup>rd</sup> October 2025 (open)	108	27 <sup>th</sup> November 2025		11 <sup>h</sup> December 2025
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Signed (Chair)

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Date:

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BOARD REPORT NEWSLETTER CONTRIBUTIONS SCHEDULE 2025

<b>27<sup>th</sup> February 2025 – Geoff Cooper</b>
<b>27<sup>th</sup> March 2025 – David Chen</b>
<b>29<sup>th</sup> May 2025 – Adeline Teh</b>
<b>26<sup>th</sup> June 2025 – Lorraine Hammond</b>
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