



## Applecross Senior High School IPS Board

**MINUTES**

Meeting No.	105
Meeting location	Staffroom
Meeting time and date	5:30pm Thursday, 21 August 2025

Initials	Member	Role	Present	Apology
PL	Paul Leech	Principal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
AnT	Angie Thomas	A/Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TJ	Toni Jones	A/Vice Principal (Executive Officer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
JJ	Jenna Jarvis	Manager Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
EM	Ebony Morrison	Staff Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KB	Kathleen Booth	Staff Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MC	Melissa Clarke	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GC	Geoff Cooper	Community Rep (Secretary)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AD	Andrew Dwyer	Community Rep (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LH	Lorraine Hammond	Community Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
KK	Katie Kumasaka	Community Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DC	David Chen	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AdT	Adeline Teh	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KM	Kapz Malhorta	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SP	Sienna Pettman	Coopted member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LT	Leeshani Thangridge	Student Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BY	Boston Yoong	Student Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Item	Subject	Notes
1.0	<b>Opening</b> <ul style="list-style-type: none"> <li>AD opened the meeting at 5:30pm and welcomed TJ.</li> <li></li> </ul>	
1.1	<b>Attendance/Apologies</b> <ul style="list-style-type: none"> <li>Noted above.</li> <li>MC attended by phone.</li> </ul>	
1.2	<b>Confirmation of agenda</b> <ul style="list-style-type: none"> <li>Confirmed.</li> </ul>	
1.3	<b>Minutes of previous meeting</b> <ul style="list-style-type: none"> <li>The Board endorsed the minutes of the previous meeting of 26 June 2025 as complete and accurate, moved by KM and seconded by AT.</li> </ul>	
1.4	<b>Actions arising:</b> <ul style="list-style-type: none"> <li>PL to meet with the DDG to discuss school policies on out of area students.</li> <li>A board update on school business plan is scheduled for 21 August.</li> <li>The dates for two 2026 parent teacher interview days will be presented to the School Board for endorsement at the next meeting.</li> <li>AD to write to the Minister for Education and Kim Giddens regarding the urgent need for capital works at the school.</li> <li>PL to meet with Kim Giddens to discuss school funding.</li> <li>LH to prepare a board summary for the newsletter.</li> </ul>	Bring forward. On agenda On agenda. On agenda. On agenda. Completed.
2.0	<b>Standing Items</b>	

Item	Subject	Notes
2.1	<p><b>Finance Update by JJ</b></p> <ul style="list-style-type: none"> <li>• The Board noted the Operational One Line Budget Statement &amp; Cash Report as at 31 July 2025.</li> <li>• Voluntary collections remain above where they were last year supporting revenues.</li> <li>• The \$278,000 over budget expenditure on buildings was for additional works completed over the Christmas holidays to ensure adequate facilities for the 2026 calendar year.</li> <li>• The Board noted the finance submissions approved at the Finance Committee meeting that included a new drop gate off Ardessie Street.</li> <li>• The Board approved the new subject fee schedule for 2026.</li> </ul>	
2.2	<p><b>Principal's Report</b></p> <p><b>1. Buildings and Infrastructure</b></p> <ul style="list-style-type: none"> <li>• The Department of Education has confirmed that our Schedule of Accommodation will now be based on a student population of 2,500, rather than the previously proposed 2,100.</li> <li>• The school had been briefed on a revised methodology to better project enrolments.</li> <li>• This represents a significant and positive step forward for our long-term planning.</li> <li>• While no further meetings have taken place since this decision, we anticipate receiving a preliminary proposal for the building plan in early September. Updates will be provided as information becomes available.</li> </ul> <p><b>2. Recent Events and Highlights</b></p> <p>Our school calendar has featured a wide range of academic, cultural, and co-curricular activities, including:</p> <ul style="list-style-type: none"> <li>• <b>NAIDOC Week</b> – Smoking ceremony and cultural excursions strengthened our reconciliation journey.</li> <li>• <b>Visit from the U.S. Consul General</b> – Provided global perspectives and student engagement in diplomacy.</li> <li>• <b>Youth Parliament 2025</b> – Students participated in civic discourse and leadership development.</li> <li>• <b>Performing Arts</b> – <i>Monologue Magic</i> and <i>Into the Woods JR</i> showcased student creativity and staff dedication.</li> <li>• <b>Academic Extension Programs</b> – Highlights included <i>Write a Book in a Day</i> and the <b>Year 8 Visual Arts Immersion</b>, promoting collaboration, creativity, and excellence.</li> </ul> <p><b>3. Community Engagement</b></p> <ul style="list-style-type: none"> <li>• <b>Breakfast Club</b> continues to provide a welcoming and supportive start to the day for students.</li> <li>• Wellbeing and future readiness have been promoted through the <b>Push-Up Challenge</b> and <b>Career Conversations Information Sessions</b>.</li> <li>• <b>Parent Information Evenings</b> were well attended, with sessions on Artificial Intelligence and the Future of Work, and our Year 7 Parent information evening hosted by our MESH Leaders, bringing our parents along the educational journey with their children. All sessions have received strong positive feedback.</li> </ul> <p><b>4. Staffing and Recruitment</b></p> <p>Recruitment for 2026 is underway, with current vacancies in:</p> <ul style="list-style-type: none"> <li>• Design &amp; Technology</li> <li>• Human Resources</li> <li>• Marketing</li> </ul> <p>Additionally, we are promoting relief teaching opportunities to support growth and ensure continuity of learning.</p> <p><b>5. Looking Ahead</b></p>	

Item	Subject	Notes
	<p>Key upcoming events include:</p> <ul style="list-style-type: none"> <li>• Languages and Science Week</li> <li>• Japanese High School Visitors Program</li> <li>• Concert Band &amp; Orchestra Festival</li> <li>• Year 12 Revision Workshops and Masterclasses</li> <li>• House Athletics Carnival – 75% student engagement</li> <li>• Year 10 <i>Study Hacks</i> Workshops</li> <li>• A wide range of excursions and enrichment activities across all year levels</li> </ul> <p><b>6. School Development Days – 2026 (For Ratification)</b> Proposed dates:</p> <ul style="list-style-type: none"> <li>• <b>Wednesday, 28 January</b> – staff trade-off (in lieu of Thursday, 18 December)</li> <li>• <b>Friday, 29 May</b> (Term 2)</li> <li>• <b>Monday, 20 July</b> (Term 3)</li> <li>• <b>Friday, 23 October</b> (Term 4)</li> </ul> <p><i>** Board ratification of these dates is requested at tonight’s meeting.</i></p> <p><b>7. Parent-Teacher Interviews – 2026 School Closure Days</b> Confirmed dates:</p> <ul style="list-style-type: none"> <li>• <b>Wednesday, 1 April</b> – Face-to-face interviews and Careers Expo onsite</li> <li>• <b>Thursday, 23 April</b> – Face-to-face interviews (Week 1, Term 2) <ul style="list-style-type: none"> <li>○ Noting: <b>Monday, 27 April</b> is the ANZAC Day public holiday</li> </ul> </li> </ul>	<p>The dates for 2026 school development days were endorsed.</p> <p>The dates for 2026 parent teacher interviews were endorsed.</p>
2.3	<p><b>Student Council Report</b></p> <p><b>LT reported on the following for the different year groups.</b></p> <p><b>Year 8</b></p> <ul style="list-style-type: none"> <li>• Organising their second social event – Laser Blaze – on Thursday, Week 6, and working on advertising.</li> <li>• Presented a letter to Ms Thomas regarding R U OK? Day. Full dress was considered, but currently it is tending towards just accessories.</li> <li>• Working on reducing some racial slurs and derogatory language.</li> </ul> <p><b>Year 9</b></p> <ul style="list-style-type: none"> <li>• Proposed uniform changes for red shirts and sports uniforms; the proposal will be taken to the executive team.</li> <li>• Focusing on upcoming fundraisers: Wear It Purple Day, Daffodil Day, and R U OK? Day.</li> <li>• Main goal: to get the uniform proposal approved by the end of the year.</li> </ul> <p><b>Year 10</b></p> <ul style="list-style-type: none"> <li>• Drafting a letter to the principal for Wear It Purple Day to allow purple accessories and hoodies.</li> <li>• River cruise planned for Week 9, Thursday.</li> <li>• Considering adding quizzes during assembly time.</li> <li>• Planning for council elections.</li> </ul> <p><b>Year 11</b></p> <ul style="list-style-type: none"> <li>• Leavers’ shirts proposal has been shut down.</li> <li>• Planning the Year 11 dinner dance.</li> <li>• Setting up the ball committee for the Year 12 ball.</li> <li>• Designing leavers’ jackets.</li> <li>• Student Council and House Captain elections.</li> <li>• Beginning to plan for Harmony Day.</li> <li>• Trying to organise a muck-up day for next year.</li> </ul>	

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	<p><b>Year 12</b></p> <ul style="list-style-type: none"> <li>• Preparing for upcoming exams (mocks and WACE).</li> <li>• Paragon Music Concert was held on Friday, 15th.</li> <li>• Planning for “Free Dress Day” has begun. Wednesday, Week 9 will be either Cultural or Careers Dress-Up Day.</li> <li>• Year 12 gift to the school is still being debated.</li> <li>• Teachers claimed their first victory in the Principal’s Cup.</li> </ul> <p><b>All Year Groups (8–11)</b></p> <ul style="list-style-type: none"> <li>• Preparing for council elections.</li> </ul>	
2.4	<p><b>P&amp;C Report</b></p> <p>TJ provided an update.</p> <p><b>1. Canteen</b> The Board was informed of the activities within the School Canteen. The Board were reminded that the School Canteen is the responsibility of the P&amp;C. The Board spoke of their support to compliance with all policies, appropriate governance, and the best interests of students.</p> <p><b>2. P&amp;C Logo Competition</b> The P&amp;C initiated a competition inviting students to design a logo representing the Association.</p> <ul style="list-style-type: none"> <li>• The winning entry was created by a <b>Year 7 student</b>.</li> <li>• The runner-up entry was submitted by a <b>Year 10 student</b>.</li> </ul> <p>Both students will be recognised at their respective year group assemblies next week.</p> <p><b>3. P&amp;C Sub-Committees</b> The P&amp;C’s Sub-Committees – <b>Art, Music, and Tennis</b> – continue to function effectively. Each group has reported strong participation, effective organisation, and successful outcomes for students across their programs. These sub-committees are an excellent example of how parent and community engagement can enhance the opportunities and experiences available to students at Applecross Senior High School.</p>	
<b>3.0</b>	<b>General Business</b>	
3.1	<p><b>Academic extension program</b></p> <p>The school has engaged with Australian Sailing to deliver an introduction to sailing course. A pilot program is underway that is being run for the academic extension students in year 7.</p> <p>Australian Sailing have supplied teaching materials that are designed to engage students across different academic disciplines (e.g. technology, physics, workplace safety etc).</p> <p>Feedback from Ngaire Lowry and Lauren Pascoe who are running and teaching the program has been positive with high levels of engagement. It is planned to expand the program and teacher training opportunities in future years.</p> <p>The Board noted the initiative of the teaching staff involved and the high levels of engagement being shown by the students in the program.</p> <p>AD thanked the presenters and complemented the school on this new teaching initiative.</p>	
3.2	<p><b>School Business Plan progress</b></p> <p>Extensive consultation and refinement of the draft business plan is underway. The school board will be invited to provide input to the plan, after it is further refined, at the next meeting.</p>	An updated draft of the next school business plan to be tabled at the next meeting.
3.3	<b>Growth and Infrastructure – meetings and update</b>	

**OFFICIAL**

Item	Subject	Notes													
	Discuss of this and further input from the Chair occurred in the Principal's report section above.														
3.4	<p><b>School board awards update</b></p> <p>The Board endorsed the general and specific Board Award selection criteria and thanked the subcommittee that drafted the criteria, noting that they are clearly structured and easy to follow.</p>														
<b>4.0</b>	<b>Wrap-up</b>														
4.1	<p>Other Business</p> <ul style="list-style-type: none"> <li>AD thanked AT and TJ for their work.</li> </ul>														
4.2	<p>Actions Arising:</p> <ul style="list-style-type: none"> <li>An updated draft of the next school business plan to be tabled at the next meeting.</li> <li>The Board to discuss the plans to accommodate 2500 students following the next meeting with the DoE being coordinated by AT.</li> </ul>														
	<b>Close</b>														
	<ul style="list-style-type: none"> <li>The meeting was closed by AD at 7pm.</li> </ul>														
	<b>Next Meeting</b>														
	<p><b>Next Meeting: 5.30 pm, Thursday 18 September 2025.</b></p> <p><b>2025 Meeting Dates</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 15%;">Term</th> <th style="width: 35%;">Meeting #</th> <th style="width: 50%;">Date</th> </tr> </thead> <tbody> <tr> <td rowspan="2" style="text-align: center; vertical-align: middle;"><b>3</b></td> <td style="text-align: center;">106</td> <td style="text-align: center;">18<sup>th</sup> September 2025</td> </tr> <tr> <td style="text-align: center;">107</td> <td style="text-align: center;">23<sup>rd</sup> October 2025 (open)</td> </tr> <tr> <td rowspan="2" style="text-align: center; vertical-align: middle;"><b>4</b></td> <td style="text-align: center;">108</td> <td style="text-align: center;">27<sup>th</sup> November 2025</td> </tr> <tr> <td></td> <td style="text-align: center;">11<sup>h</sup> December 2025</td> </tr> </tbody> </table>	Term	Meeting #	Date	<b>3</b>	106	18 <sup>th</sup> September 2025	107	23 <sup>rd</sup> October 2025 (open)	<b>4</b>	108	27 <sup>th</sup> November 2025		11 <sup>h</sup> December 2025	
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Signed (Chair)

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Date:

BOARD REPORT NEWSLETTER CONTRIBUTIONS SCHEDULE 2025

<b>27<sup>th</sup> February 2025 – Geoff Cooper</b>
<b>27<sup>th</sup> March 2025 – David Chen</b>
<b>29<sup>th</sup> May 2025 – Adeline Teh</b>
<b>26<sup>th</sup> June 2025 – Andrew Dwyer</b>
<b>21<sup>st</sup> August 2025 – Andrew Dwyer</b>
<b>18<sup>th</sup> September 2025 – Mel Clarke</b>
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