



Applecross Senior High School IPS Board

MINUTES

Meeting No.	106
Meeting location	Staffroom
Meeting time and date	5:30pm Thursday, 18 September 2025

Initials	Member	Role	Present	Apology
PL	Paul Leech	Principal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
AnT	Angie Thomas	A/Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TJ	Toni Jones	A/Vice Principal (Executive Officer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
JJ	Jenna Jarvis	Manager Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
EM	Ebony Morrison	Staff Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KB	Kathleen Booth	Staff Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
MC	Melissa Clarke	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GC	Geoff Cooper	Community Rep (Secretary)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AD	Andrew Dwyer	Community Rep (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LH	Lorraine Hammond	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KK	Katie Kumasaka	Community Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DC	David Chen	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AdT	Adeline Teh	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KM	Kapz Malhorta	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SP	Sienna Pettman	Coopted member	<input type="checkbox"/>	<input checked="" type="checkbox"/>
LT	Leeshani Thangridge	Student Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BY	Boston Yoong	Student Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Item	Subject	Notes
1.0	Opening <ul style="list-style-type: none"> AD opened the meeting at 5:30pm. 	
1.1	Attendance/Apologies <ul style="list-style-type: none"> Noted above. 	
1.2	Confirmation of agenda <ul style="list-style-type: none"> Confirmed. 	
1.3	Minutes of previous meeting <ul style="list-style-type: none"> The Board endorsed the minutes of the previous meeting of 21 August 2025 as complete and accurate, moved by AT and seconded by EM. 	
1.4	Actions arising: <ul style="list-style-type: none"> An updated draft of the next school business plan to be tabled at the next meeting. The Board to discuss the plans to accommodate 2500 students following the next meeting with the DoE being coordinated by AT. AD to prepare a board summary for the newsletter. 	On agenda On agenda. Completed.
2.0	Standing Items	
2.1	Finance Update by JJ <ul style="list-style-type: none"> The Board noted the Operational One Line Budget Statement & Cash Report as at 31 August 2025. 88% of revenue has been received. The Board approved: <ul style="list-style-type: none"> the 2026 Proposed Additional Cost Lists for Years 7 – 9 and Years 10 – 12; 	

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	<ul style="list-style-type: none"> ○ the new Subject Amendments for 2026; and ○ 2026 personal items list. • The Board noted the finance submissions approved at the Finance Committee meeting of 11 September. • The Board noted an amendment to the new subject fee schedule for 2026 for the fee for the masterclass workshop to change to \$50. 	
2.2	<p>Principal’s Report</p> <p>Celebrating Our Education Assistants Last week, we proudly celebrated Education Assistant Appreciation Week, recognising the outstanding contributions of our Education Assistants (EAs). Their work in supporting student learning, wellbeing, and inclusion is deeply valued. Throughout the week, we saw many examples of their impact:</p> <ul style="list-style-type: none"> • Calm and consistent support for students with diverse needs • Collaborative efforts with teachers to enhance learning outcomes • A warm presence that helps students feel seen, heard, and valued <p>We extend our heartfelt thanks to our EAs for the vital role they play in our students’ success.</p> <p>ACTION Respect Secondary Program – Student Services Team Recognised Congratulations to Rex and the Student Services team, who have been selected to participate in the ACTION Respect Secondary program. This initiative, delivered by Starick Services and supported by the Australian Government, promotes respectful relationships education in WA secondary schools. Key features include:</p> <ul style="list-style-type: none"> • Embedding respectful relationships education across school culture • Promoting gender equality and preventing gender-based violence • Professional development for staff • Curriculum support and community partnerships <p>This recognition reflects the team’s commitment to fostering a safe, inclusive learning environment.</p> <p>Upcoming Visit – Minister for Education</p> <p>Congratulations AD for getting our Minister to Visit! We are honoured to welcome the Minister for Education to Applecross SHS on Wednesday, 24 September. This visit will provide an opportunity to showcase our school’s achievements, programs, and community spirit. The Minister will meet with Kim Giddens MLA, AD, AnT, LT and tour key facilities and engage with leadership on current educational needs in regard to our infrastructure. We look forward to highlighting the work of our dedicated teams and the vibrant culture of our school.</p> <p>Wear It Purple Day – 29 August We celebrated inclusivity and youth empowerment with the theme “Bold Voices, Bright Futures.” Students enjoyed music, games, and treats prepared by our hospitality students, creating a joyful and affirming atmosphere.</p> <p>Year 11 UniReady Parent Presentation – 3 September Parents gained valuable guidance on university pathways, supporting their children’s academic planning.</p> <p>Supporting Our Year 12 Students As our Year 12s approach their final assessments and mock exams, we commend their resilience and dedication. Staff continue to provide guidance and support, and we encourage families to offer reassurance and encouragement during this important time.</p>	
2.3	<p>Student Council Report</p>	

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	<p>LT reported on the following for the different year groups.</p> <p>Year 12 The Year 12 cohort is focused on graduation and final WACE exams in November, with ATAR students currently sitting their Mock Examinations. Culture Day on 17 September will see students celebrating in cultural attire or national jerseys. Key upcoming events include the Final Dinner Dance on 21 October at the Coast (Port Beach), the Year 12 Final Assembly, and their Final Day. Presentation Evening will be Saturday 29 November at Crown Perth.</p> <p>Year 11 Year 11s are designing Leavers Jackets for 2026 and finalising the theme and menu for next year’s Ball at Optus Stadium in February. They are also looking forward to their Dinner Dance at the Swan Yacht Club. The 2026 Student Councillors & House Captains have been selected for next year. The School Captain process is being run by the Associate Principals in week 10.</p> <table border="1" data-bbox="213 555 1166 792"> <thead> <tr> <th colspan="2">2026 Year 12 Student Council</th> </tr> </thead> <tbody> <tr> <td>Casey Coles</td> <td>Callum Brown-Neaves</td> </tr> <tr> <td>Emily Plange-Korndorfer</td> <td>Milla Lobik</td> </tr> <tr> <td>Jett Lee-Anderson</td> <td>Indiana Cotter</td> </tr> <tr> <td>Peyton Taylor</td> <td>Nicholas Chua</td> </tr> <tr> <td>Joshua Leonor</td> <td>Avery Flint</td> </tr> <tr> <td>Eden Chung</td> <td>Nathanael Suryana</td> </tr> </tbody> </table> <p>Year 10 Year 10s have their River Cruise on 18 September. Their student council elections have been moved to Term 4 due to system changes, with voting to be conducted online for the first time.</p> <p>Year 9 Planning is underway for the River Cruise in late October, with a semi-formal dress code and themed elements. Council elections have already been completed through the new online voting system. Students have also proposed installing a new drinking fountain in the Year 9 area.</p> <p>Year 8 Year 8s recently enjoyed a successful Lazer Blaze social, both sessions fully booked. Council speeches have been done, this will be followed by elections.</p> <p>Year 7 Year 7s are collaborating with Year 11s on a proposal for bike rack roofing in N-Block. Their council elections were held on 12 September, with a Year 7 Social scheduled for 30 October.</p> <p>SRC Initiatives The SRC is progressing several key projects, including:</p> <ul style="list-style-type: none"> • Proposal for roofing over bike racks in N-Block to provide weather protection. • Strengthening school spirit through CORE activities and new House assemblies occurring during CORE. (led by Year 12 elected House Captains 2026). • Investigating an online canteen pre-ordering system for greater efficiency. • Coordinating R U OK? Day (17 September), which featured extended recess activities, music, games, a tree pledge, photo booths, and a surprise Year 12 flashmob. 	2026 Year 12 Student Council		Casey Coles	Callum Brown-Neaves	Emily Plange-Korndorfer	Milla Lobik	Jett Lee-Anderson	Indiana Cotter	Peyton Taylor	Nicholas Chua	Joshua Leonor	Avery Flint	Eden Chung	Nathanael Suryana	
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2.4	<p>P&C Report</p> <p><u>Auditor’s Report</u></p> <ul style="list-style-type: none"> • Two actions identified by the auditor. • Recommendations will be discussed at the next P&C general meeting. <p><u>Appointments</u></p> <ul style="list-style-type: none"> • Volunteer & Member Engagement Coordinator – No nominations. To be raised again at AGM. • Second-hand Uniform Shop Coordinator – Milena Fratini appointed, supported by new volunteers. Shop to open one morning and one afternoon fortnightly. • Fathering Project Volunteer – No nominations. One final call at AGM; may discontinue if no interest. • Canteen Subcommittee – <ul style="list-style-type: none"> ○ Convenor: Phil Chidlow ○ Secretary: Joyce Reuben (with support from Janet Keogh) ○ Executive Member: Rotation of executive committee members 															

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	<ul style="list-style-type: none"> ○ General Members: Ramesh Marthaveron, Velvet Millar, Debbie Woodman, Wendy Maben, Joanna Allen, Divyah Pande <p><u>Canteen Subcommittee</u></p> <ul style="list-style-type: none"> ● Terms of Reference (2021) adopted with minor updates required. ● Roles and responsibilities agreed; wording to be updated by President. ● Clarification provided that a separate bank account for the canteen is not possible under WACSSO requirements. <p><u>Financial Motions</u></p> <ul style="list-style-type: none"> ● Music Subcommittee: \$3,599.99 approved for Ableton Push 3 controller (for ATAR teaching). ● HR Services: Up to \$500 approved for HR advice (canteen staff management). ● HR Consulting Fees: Proposal for \$5,000/term withdrawn (a more affordable service to be secured). ● Uniform Shop: \$350 approved for purchase of Square terminal. <p><u>General Business</u></p> <ul style="list-style-type: none"> ● Canteen Menu & Compliance <ul style="list-style-type: none"> ○ Fresh Snap guidelines require urgent removal of red food items. ○ Implementation timeline confirmed with school and P&C Executive. ○ Supervisor exploring new suppliers and will contact Fresh Snap for advice. ○ Request for extension of deadlines raised; further discussion ongoing. ○ Opportunity provided for follow-up discussion with Executive. ● Canteen Stock <ul style="list-style-type: none"> ○ Existing ‘red’ stock cannot be sold. Options being explored to sell/dispose via subcommittees or external contacts. ● Fresh Snap Site Visit <ul style="list-style-type: none"> ○ A site visit can be arranged; supervisor awaiting response from Fresh Snap. <p><u>Key Actions</u></p> <ul style="list-style-type: none"> ● Auditor’s recommendations to be discussed at next general meeting. ● Final call for Fathering Project volunteer at AGM. ● P&C President and executive committee to update Canteen Subcommittee Terms of Reference. ● P&C President to amend subcommittee roles/responsibilities wording. ● Canteen Supervisor to contact Fresh Snap for advice and arrange site visit. 	
3.0	General Business	
3.1	<p>School Business Plan progress</p> <p>Extensive consultation and refinement of the draft business plan is underway.</p> <p>The Board discussed the circulated draft plan that is a work in progress. Amendments are to address:</p> <ul style="list-style-type: none"> ● Infrastructure requirements for the priorities outlined in the plan; ● The vision and mission of the school; and ● Graphic design enhancements. <p>The Board discussed the connection of the school to the local community as a provider of community facilities and public open space (as per the City of Melville’s heritage listing of the school).</p> <p>The role of the school in providing basic life skills for students (as opposed to academic or training assessment outcomes) will be addressed in the actions that sit under the business plan.</p> <p>The school board will be invited to provide further input to the plan, after additional amendments, at the next meeting.</p>	<p>An updated draft of the next school business plan to be tabled at the next meeting in October.</p>
3.2	<p>Growth and Infrastructure – meetings and update</p> <p>Discussion of this and further input from the Chair occurred in the Principal’s report section above.</p>	

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Item	Subject	Notes															
3.3	<p>Upcoming Board meetings</p> <p>The next meeting is an open board meeting.</p>																
4.0	Wrap-up																
4.1	<p>Other Business</p> <ul style="list-style-type: none"> • None. 																
4.2	<p>Actions Arising:</p> <ul style="list-style-type: none"> • Additional course lists fees • An updated draft of the next school business plan to be tabled at the next meeting. • The Board to discuss the plans to accommodate 2500 students following the next meeting with the DoE being coordinated by AnT and the location of transportables. • The Board awards to be discussed at our November meeting. • MC to prepare a board summary for the newsletter. 																
Close																	
	<ul style="list-style-type: none"> • The meeting was closed by AD on schedule at 7pm. 																
Next Meeting																	
	<p>Next Meeting: 5.30 pm, Thursday 23 October 2025.</p> <p>2025 Meeting Dates</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: black; color: white;"> <th style="text-align: center;">Term</th> <th style="text-align: center;">Meeting #</th> <th style="text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">106</td> <td style="text-align: center;">18th September 2025</td> </tr> <tr> <td></td> <td style="text-align: center;">107</td> <td style="text-align: center;">23rd October 2025 (open)</td> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">108</td> <td style="text-align: center;">27th November 2025</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">11^h December 2025</td> </tr> </tbody> </table>	Term	Meeting #	Date	3	106	18 th September 2025		107	23 rd October 2025 (open)	4	108	27 th November 2025			11 ^h December 2025	
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Signed (Chair)

Date:

BOARD REPORT NEWSLETTER CONTRIBUTIONS SCHEDULE 2025

27 th February 2025 – Geoff Cooper
27 th March 2025 – David Chen
29 th May 2025 – Adeline Teh
26 th June 2025 – Andrew Dwyer
21 st August 2025 – Andrew Dwyer
18 th September 2025 – Mel Clarke
23rd October 2025 – Sienna Pettman
27th November 2025 – Kapz Malhorta
11^h December 2025