



Applecross Senior High School IPS Board

MINUTES

Meeting No. 91
 Meeting location Staffroom
 Meeting time and date 5:30pm Thursday, 14 September 2023

Initials	Member	Role	Present	Apology
PL	Paul Leech	Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AnT	Angie Thomas	Vice Principal (Executive Officer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
JJ	Jenna Jarvis	Manager Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BK	Ben Kelly	Staff Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
WH	Wayne Houden	Staff Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MC	Melissa Clarke	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GC	Geoff Cooper	Parent Rep (Secretary)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AD	Andrew Dwyer	Community Rep (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LH	Lorraine Hammond	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MJ	Malar Jayaprakash	Community Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
KH	Katie Kumasaka	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AdT	Adeline Teh	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RT	Rob Thompson	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SP	Sienna Pettman	Student Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TS	Theo Scagliotta	Student Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Item	Subject	Notes
1.0	Opening <ul style="list-style-type: none"> AD opened the meeting at 5:25pm. 	
1.1	Attendance/Absentees <ul style="list-style-type: none"> Apology received from MJ, TS and BK. 	
1.2	Confirmation of agenda <ul style="list-style-type: none"> Confirmed. 	
1.3	Minutes of previous meeting <ul style="list-style-type: none"> The Board endorsed the minutes of the previous meeting of 10 August 2023 as complete and accurate (Endorsed: RT and MC). 	
1.4	Actions arising: <ul style="list-style-type: none"> Any comments on the draft school charter amendments are to be forward to the Chair with a fortnight. AnT to review the feasibility of the two alternative dates in term 2, 2024 for pupil free days. A Board subcommittee to meet with the Minister to put the case for investment to cater for enrolment growth. 	All actioned. A pupil free day is scheduled for Friday 31 May 2024.
2.0	Standing Items	
2.1	Finance Update by JJ <ul style="list-style-type: none"> The Board noted the Financial Summary as at 31 August 2023. Collections are modestly down on last year's. The Board noted the items approved by the Finance Committee on 7 September relating to new cupboards and a reconfiguration of the administration office. The Board endorsed the 2024 Proposed Additional Costs List. The Board noted that the 3.5% increase in funding in 2024 would not match the 	

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	increase in salary and other costs.	
2.2	<p>Principal's Report by PC</p> <ul style="list-style-type: none"> • The Board noted the Principal's Report circulated with the agenda. PL and AT discussed: <ul style="list-style-type: none"> ○ A visit by Education Minister Dr Tony Buti and Member for Bateman Kim Giddens MLA, who were impressed with the current asset utilisation, but who also recognised the need to plan for increasing student capacity requirements over the coming years. The scope for demountables to handle growth is diminished. ○ Suggestions to improve the attraction and retention of staff are being implemented. A number of key roles are or are being filled currently. ○ A review of the updated Parent Charter was tabled, reflecting the Education Department's continued focus on fostering respectful relationships between schools, parents/carers and students. The Board supported the need to embed these expectations, across all forms of communication, including digital platforms. ○ The Board endorsed the proposal to change the venue and date of the Year 12 Presentation Evening for 2024 to Friday 15 November at Curtin Stadium, given the increasing size of cohorts and timing conflicts with other external events. ○ A high level overview of 2023 Naplan results were circulated to the Board. The results reflected Applecross Senior High Schools strong academic performance against 'all schools' and 'like schools', across all domains. 	PL to circulate a link to the updated parent charter.
2.3	<p>Student Council report</p> <ul style="list-style-type: none"> • SP provided an update on behalf of students: <ul style="list-style-type: none"> ○ ATAR exam preparation is currently a key focus for senior students; ○ RUok day has been postponed due to bad weather. ○ The colour run was successful once again. ○ A student delegation would like to present school uniform changes to the Board at a future meeting. 	
2.4	<p>P&C Report</p> <ul style="list-style-type: none"> • A number of proposed projects do not meet ATO building fund requirements so alternate funding is required, including a new y7 soft fall area and the 6 proposed shade sails adjacent to the oval. • Funds were allocated for the y9 Sharing Shed for at risk students. • A second hand uniform store space is being fitted out. • The P&C will fund the Year 12 Graduation Sashes as a commemorative gift to graduating students. 	AT to encourage parents to donate pre-loved uniforms to Student Services for reuse.
3.0	General Business	
3.1	<p>WA Education Awards</p> <ul style="list-style-type: none"> • The criteria for 2023 awards have been altered and a different approach is required for award submissions. • A subcommittee has been formed to progress award submissions. Our submissions will incorporate parent feedback/testimonials/vignettes. 	AD to liaise with AT to source data for awards submissions.
3.2	<p>Board memberships 2024</p> <ul style="list-style-type: none"> • Two community member and one parent member positions on the Board will become vacant at the end of 2023. 	PL to advertise for nominations for vacant positions in the school newsletter.
4.0	Wrap-up	
4.1	<p>Other Business</p> <ul style="list-style-type: none"> • The next meet is an open meeting where the Chair will present an annual summary 	

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	of Board activity. <ul style="list-style-type: none"> • Board members were invited to complete the post meeting survey. 	
4.2	Actions Arising: <ul style="list-style-type: none"> • PL to circulate a link to the updated parent charter. • AT to encourage parents to donate pre-loved uniforms to Student Services for reuse. • AD to liaise with AT to source data for awards submissions. • PL to advertise for nominations for vacant positions in the school newsletter. 	
Close		
	<ul style="list-style-type: none"> • The meeting was closed by AD at 6:35 pm. 	
Next Meeting		
	<p>Next Meeting: 5.30 pm, Thursday 19 October 2023 <i>Schedule of next meetings to be confirmed:</i></p> <ul style="list-style-type: none"> • Thursday 23rd November • Thursday 7th December 	

Signed (Chair)

Date:

BOARD REPORT NEWSLETTER CONTRIBUTIONS SCHEDULE 2023

Next meetings	Board summary prepared by
Thursday 23 February	Melissa Clarke <input checked="" type="checkbox"/>
Thursday 23 March	Geoff Cooper <input checked="" type="checkbox"/>
Thursday 18 th May	Geoff Cooper <input checked="" type="checkbox"/>
Thursday 15 th June	Adeline Teh <input checked="" type="checkbox"/>
Thursday 17 th August	Malar Jayaprakash <input checked="" type="checkbox"/>
Thursday 14 th September	Rob Thompson <input checked="" type="checkbox"/>
Thursday 19 th October	Katie Kumasaka <input type="checkbox"/>
Thursday 23 rd November	