



## Applecross Senior High School IPS Board

# MINUTES

Meeting No. 89  
 Meeting location Staffroom  
 Meeting time and date 5:30pm Thursday, 15 June 2023

Initials	Member	Role	Present	Apology
PL	Paul Leech	Principal	<input type="checkbox"/>	<input checked="" type="checkbox"/>
AnT	Angie Thomas	Vice Principal (Executive Officer)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
JJ	Jenna Jarvis	Manager Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BK	Ben Kelly	Staff Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
WH	Wayne Houden	Staff Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MC	Melissa Clarke	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GC	Geoff Cooper	Parent Rep (Secretary)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
AD	Andrew Dwyer	Community Rep (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LH	Lorraine Hammond	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MJ	Malar Jayaprakash	Community Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
KH	Katie Kumasaka	Community Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
AdT	Adeline Teh	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RT	Rob Thompson	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
SP	Sienna Pettman	Student Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
TS	Theo Scagliotta	Student Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Item	Subject	Notes
1.0	<b>Opening</b> <ul style="list-style-type: none"> <li>With all parties present, AD opened the meeting at 5:20.</li> </ul>	
1.1	<b>Apologies/Absentees</b> <ul style="list-style-type: none"> <li>AD welcomed Paul Currie (PC - proxy for AT) and Aaron Bollman (AB – proxy for SP).</li> <li>Apologies are noted above.</li> </ul>	
1.2	<b>Confirmation of agenda</b> <ul style="list-style-type: none"> <li>Confirmed.</li> </ul>	
1.3	<b>Minutes of previous meeting</b> <ul style="list-style-type: none"> <li>The Board endorsed the minutes of the previous meeting of 18 May 2023 as complete and accurate (Endorsed: AdT, Seconded: MC).</li> </ul>	
1.4	<b>Actions arising</b> <ul style="list-style-type: none"> <li>An article is being included in the next newsletter to raise a concern with parent parking outside the school.</li> <li>The Principal is to seek to avoid conflicting dates for early release days with other schools.</li> <li>Board members to provide information for their profiles to Marta Pitaro within a week if possible.</li> <li>BK to promote nominations for two P&amp;C volunteer positions to students and an additional advert is to be placed in the newsletter.</li> <li>AnT to check condition of soap dispensers.</li> <li>AD to continue to progress a resourcing working group to review growing enrolments at ASHS.</li> <li>GC to prepare Board meeting write up for newsletter in place of LH.</li> </ul>	Completed. Completed. Completed. Completed. Completed. On agenda. Completed.
2.0	<b>Standing Items</b>	
2.1	<b>Finance Update by JJ</b> <ul style="list-style-type: none"> <li>The Board noted the Finance update dated 15 June 2023.</li> <li>JJ presented a listing of the proposed subject amendments for 2024. These will be brought to the next meeting for Board approval.</li> <li>The pool maintenance is ongoing. Solar panel installation is almost complete. There is 3-month commissioning timeframe from Western Power.</li> </ul>	JJ

Item	Subject	Notes
2.2	<b>Principal's Report by PC</b> <ul style="list-style-type: none"> <li>• The Board noted the Principal's Report dated 15 June. Discussion was led by PC on: <ul style="list-style-type: none"> <li>○ Minor works planning – planning for growth.</li> <li>○ Planning with the Department for enrolment growth.</li> <li>○ Staff recruitment and strategies.</li> <li>○ 2024 timetabling.</li> </ul> </li> <li>• PC stated that the number of prospective student tours has increased.</li> <li>• PC asked that AT be recognised for proactive efforts in staff recruiting and 2024 Timetabling which the Board appreciated.</li> </ul>	
2.3	<b>Student report</b> <ul style="list-style-type: none"> <li>• The Board noted the Student Representative Council report dated 15 June 2023. Discussion was led by TS on: <ul style="list-style-type: none"> <li>○ House names.</li> <li>○ Naidoc Week.</li> <li>○ School Uniforms.</li> <li>○ Pushup challenge.</li> <li>○ FOGO bins.</li> </ul> </li> <li>• AB stated that over \$3,000 has been raised to date by Pushup challenge participants.</li> <li>• The Board recommended to TS to ensure that there was wide consultation regarding House names.</li> <li>• The Board supported the idea of FOGO bins, and suggested TS engage with relevant staff and the Environment Committee to support.</li> </ul>	      TS   TS
2.4	<b>P&amp;C Report</b> <ul style="list-style-type: none"> <li>• No meeting since last.</li> </ul>	
3.0	<b>General Business</b>	
3.1	<b>Growth update</b> <ul style="list-style-type: none"> <li>• AD provided an update of discussions and is continuing to monitor.</li> </ul>	
3.2	<b>Measures in place to ensure staff safety from physical and mental harm.</b> <ul style="list-style-type: none"> <li>• PC led a presentation to inform the Board further on this topic.</li> <li>• It was recognised: <ul style="list-style-type: none"> <li>○ Every individual has the right to work in a safe environment free from aggressive behaviour, threats, and violence.</li> <li>○ ASHS has a high performance – high care culture.</li> <li>○ All staff play a part in ensuring the safety of their colleagues, students, and school property.</li> <li>○ The principal is responsible for planning that prevents violence in the school and for ensuring staff are aware of how to react effectively when it does occur.</li> <li>○ Prevention is the key, and the school has many proactive strategies in place; including all staff being trained in de-escalation strategies.</li> <li>○ PC stated there was third-party feedback that ASHS is leading practice.</li> <li>○ The Board commended PC for the presentation and PL for efforts and leadership to staff, students, and parents on this topic.</li> </ul> </li> </ul>	
4.0	<b>Wrap-up</b>	
4.1	<b>Other Business</b> <ul style="list-style-type: none"> <li>• MC enquired about the practice of bus hire, and whether the buses have seatbelts.</li> <li>• PC will investigate.</li> </ul>	PC
4.2	<b>Actions Arising:</b> <ul style="list-style-type: none"> <li>• Bring subject amendments for 2024 to next meeting for approval</li> <li>• Consultation regarding House names</li> <li>• Engagement for FOGO bins</li> <li>• Bus hire and seatbelts</li> </ul>	JJ TS TS PC
<b>Close</b>		
<ul style="list-style-type: none"> <li>• The meeting was closed by AD at 6:25pm.</li> </ul>		
<b>Next Meeting</b>		
<b>Next Meeting: 5.30 pm, Thursday 17<sup>th</sup> August 2023</b> <i>Schedule of next meetings to be confirmed:</i> <ul style="list-style-type: none"> <li>• Thursday 14<sup>th</sup>September</li> <li>• Thursday 19<sup>th</sup>October</li> <li>• Thursday 23<sup>rd</sup>November</li> </ul>		

Item	Subject	Notes
	<ul style="list-style-type: none"><li data-bbox="212 136 512 165">• Thursday 7<sup>th</sup>December</li></ul>	

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Signed (Chair)

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Date:

BOARD REPORT NEWSLETTER CONTRIBUTIONS SCHEDULE 2023

Next meetings	Board summary prepared by
Thursday 23 February	Melissa Clarke <input checked="" type="checkbox"/>
Thursday 23 March	Geoff Cooper <input checked="" type="checkbox"/>
Thursday 18 <sup>th</sup> May	Geoff Cooper <input checked="" type="checkbox"/>
Thursday 15 <sup>th</sup> June	Adeline Teh <input type="checkbox"/>
Thursday 17 <sup>th</sup> August	Malar Jayaprakash <input type="checkbox"/>
Thursday 14 <sup>th</sup> September	Rob Thompson <input type="checkbox"/>
Thursday 19 <sup>th</sup> October	Katie Kumasaka <input type="checkbox"/>
Thursday 23 <sup>rd</sup> November	Lorraine Hammond <input type="checkbox"/>
Thursday 7 <sup>th</sup> December	