



Applecross Senior High School IPS Board

MINUTES

Meeting No. 89
 Meeting location Staffroom
 Meeting time and date 5:30pm Thursday, 18 May 2023

Initials	Member	Role	Present	Apology
PL	Paul Leech	Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AnT	Angie Thomas	Vice Principal (Executive Officer)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
JJ	Jenna Jarvis	Manager Corporate Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BK	Ben Kelly	Staff Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
WH	Wayne Houden	Staff Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MC	Melissa Clarke	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
GC	Geoff Cooper	Parent Rep (Secretary)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AD	Andrew Dwyer	Community Rep (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LH	Lorraine Hammond	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MJ	Malar Jayaprakash	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
KH	Katie Kumasaka	Community Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AdT	Adeline Teh	Parent Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RT	Rob Thompson	Parent Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>
SP	Sienna Pettman	Student Rep	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TS	Theo Scagliotta	Student Rep	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Item	Subject	Notes
1.0	Opening <ul style="list-style-type: none"> AD opened the meeting at 5:30.q 	
1.1	Apologies/Absentees Apologies: <ul style="list-style-type: none"> Theo Scagliotta Rob Thompson 	
1.2	Presentation <ul style="list-style-type: none"> Muhammad Nazir representing Westfield Booragoon reported on the strong relationship between ASHS and centre management. Regular communication between the school and the centre is ensuring that security and safety concerns are being addressed promptly and effectively. Feedback from ASHS has assisted to secure additional security measures, including additional CCTV resources, at the centre. Centre management is seeking stronger cooperation with other local schools. 	
1.2	Confirmation of agenda <ul style="list-style-type: none"> Confirmed. 	
1.3	Minutes of previous meeting <ul style="list-style-type: none"> The Board endorsed the minutes of the previous meeting of 23 March 2023 as complete and accurate (Endorsed: AdT, Seconded: MC). 	
1.4	Actions Arising <ul style="list-style-type: none"> PL to discuss any written feedback received from the 2023 school review. PL is to attend a professional development program run by Teaching for Impact AD to coordinate a resourcing working group to discuss future enrolment growth. TS and BK to investigate whether the 2023 student visit to the WA Parliament can be arranged again in 2024 with more students being involved, if possible. PL to invite a Westfield representative to attend the next Board meeting to discuss the ongoing relationship and strategies to manage the large number of ASHS students visiting the neighbouring centre. AnT to consult students on clothing item choices for branded long pants that are expected to be used for formal occasions (e.g., music concerts, student presentations etc). MC to further refine the proposed board discussion topics for the June and August meetings following the March meeting and forward them to AD. 	On agenda Ongoing. On agenda Student report actioned On agenda Complete

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	<ul style="list-style-type: none"> Board members were invited to distribute RATs to people who need or want them following the arrival of additional RATs at the school. BK reported that a WorkSafeWA investigation into the death of an abseiling instructor in the southwest is underway. The findings of this review will be considered to assess any potential implications for the successful CORE program at ASHS. GC to prepare the second board report contributions for 2023. 	Ongoing Ongoing Complete
2.0	Standing Items	
2.1	Finance Update by JJ <ul style="list-style-type: none"> The Board noted and endorsed the financial summaries circulated as at 9 May 2023. The Board noted the Funding Agreement for 2023 (with Schedules A, B & C attached), the Chair is to sign. P&C has been asked for funding for shade sails. Reminders that voluntary contributions are being sent out next week. 	Collections from the upper school are still slightly less than last year.
2.2	Principal's Report by PL <ul style="list-style-type: none"> Board noted the update circulated with the agenda. The School Review Report is available on the website. The 'blended parent-teacher interviews (Face-to-Face and Webex) conducted last term appear to have gone well. This is under review, after considering initiatives at surrounding schools. As part of the new Quality Teaching Program (ASHS is part of the inaugural cohort of 20 schools), staff and parents recently completed surveys on the school culture (operations and effectiveness). There were about 100 staff and 324 parent responses. We have commenced a consultation process with each Learning Area to identify short term measures that we can take to cater for the expected increase in student enrolments over the next 3-4 years. Our estimate is that we could easily grow by 100 students each year (currently just under 1900). A refurbishment in the administration area will allow for an additional meeting space for teachers and administrators. PL is attending a professional development program run by Teaching for Impact after ASHS was selected as a participant. The DoE has created a centralised system (CAB) to help manage school board membership information. Board members were asked to please provide the requested information to Marta Pitaro. 	See wrap-up for action items.
2.3	Student report <ul style="list-style-type: none"> Board noted the update circulated with the agenda. The Year 12's have started to run the Principal's Cup which is a fun tournament between teachers and year 12's, including basketball. There have been some close results. Parking concerns were raised (see action items). 	SP provided a written and verbal update on student initiatives.
2.4	P&C Report <ul style="list-style-type: none"> AnT provided an update on P&C related matters. There is a proposal for an additional long pant uniform option that is lightweight and more suitable for summer approved by the Board. The P&C is working with the school to continue its Second-Hand Uniform Shop out of new premises currently being set up. The P&C has approved most of the funding requests from the school. Two positions (Treasurer and Secretary) need to be filled. Additional promotional support is needed. 	
3.0	General Business	
3.1	School review reflection <ul style="list-style-type: none"> PL reported on the successful completion of the 2023 school review on 21 March and acknowledged the contributions of staff, students, parents, and community participants. The school's strong sense of community was acknowledged. The school will next be reviewed in five years, which is a rare outcome. There are two recommendations that are being implemented. Staff and the Board will be engaged earlier in the review process in the lead up to the next review. 	
3.2	ASHS student number growth <ul style="list-style-type: none"> AD updated the Board on the progress of a working group to address resourcing initiatives to upgrade school facilities to manage enrolment growth. Preliminary research has found: <ul style="list-style-type: none"> Enrolment growth is exceeding City of Melville population growth. 	AD to continue to progress a resourcing working group.

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	<ul style="list-style-type: none"> ○ A continuation of the growing ASHS enrolment trend of the last 5 years - of a 4.38% annual increase - will see an increase in enrolments to 2305 students (444 extra students) over the next 5 years. ○ There is evidence of a premium in real estate values in the area due to parents being attracted to the ASHS catchment zone. ● There is ongoing pressure on resources at the School, including classrooms, parking, storage, green space, and staff facilities. ● The school is scheduled to meet with DoE representatives to discuss modelled growth forecasts. 	
3.3	Future Board topics <ul style="list-style-type: none"> ● It was agreed to address two separate topics in future meetings: <ul style="list-style-type: none"> ○ Measures in place to ensure staff safety from physical and mental harm. ○ Measures in place to ensure student safety from physical and mental harm. 	Two future agenda items.
4.0	Wrap-up	
4.1	Other Business <ul style="list-style-type: none"> ● Our ASHS Chaplain has been nominated for the Governor's Chaplaincy Award. ● Soap dispensers need to be checked at the school. AnT to follow up. 	
4.2	Actions Arising: <ul style="list-style-type: none"> ● An article is being included in the next newsletter to raise a concern with parent parking outside the school. ● The Principal is to seek to avoid conflicting dates for early release days with other schools. ● Board members to provide information for their profiles to Marta Pitaro within a week if possible. ● BK to promote nominations for two P&C volunteer positions to students and an additional advert is to be placed in the newsletter. ● AnT to check condition of soap dispensers. ● GC to prepare Board meeting write up for newsletter in place of LH. 	
	Close	
	<ul style="list-style-type: none"> ● The meeting was closed by AD at 6:58pm. 	
	Next Meeting	
	Next Meeting: 5.30 pm, Thursday 15th June 2023 <i>Schedule of next meetings to be confirmed:</i> <ul style="list-style-type: none"> ● Thursday 17th August ● Thursday 14th September ● Thursday 19th October ● Thursday 23rd November ● Thursday 7th December 	

Signed (Chair)

Date:

BOARD REPORT NEWSLETTER CONTRIBUTIONS SCHEDULE 2023

Next meetings	Board summary prepared by
Thursday 23 February	Melissa Clarke <input checked="" type="checkbox"/>
Thursday 23 March	Geoff Cooper <input checked="" type="checkbox"/>
Thursday 18 th May	Geoff Cooper <input type="checkbox"/>
Thursday 15 th June	Adeline Teh <input type="checkbox"/>
Thursday 17 th August	Malar Jayaprakash <input type="checkbox"/>
Thursday 14 th September	Rob Thompson <input type="checkbox"/>
Thursday 19 th October	Katie Kumasaka <input type="checkbox"/>
Thursday 23 rd November	Lorraine Hammond <input type="checkbox"/>
Thursday 7 th December	