



## IPS BOARD APPLECROSS SENIOR HIGH SCHOOL MINUTES OF MEETING

**Meeting No.** 14  
**Meeting Location** Board Room Applecross SHS  
**Meeting Time and Date** 6.00 pm to 7.30 pm, Monday 26 May 2014

MINUTES			
TIME	ITEM	SUBJECT	<i>Action</i>
1800	1.0	<b>Welcome and Apologies</b>	
	1.1	<i>Opening</i> Suggestion to board that head boy/girl in future can come, give their reports then leave if they so wish.	
	1.2	<i>Welcome to Paul Leech</i> Paul Leech, the incoming principal was welcomed to the meeting.	
	1.3	<i>Apologies</i> <ul style="list-style-type: none"> <li>• Julie Reed</li> <li>• Ben Thomas</li> <li>• Kymberley Wynhorst</li> </ul>	
	1.4	<i>Confirmation of Agenda</i>	
	2.0	<b>Minutes of Previous Meeting</b>	
	2.1	<i>Review of Previous Meeting Minutes:</i> Endorsement of 31 March 2014 minutes: Moved AH Secoded CL	Carried
	2.2	<i>Actions Arising from the meeting</i> Members to send in their profiles. Issue a copy of Digby's to all and then others can forward theirs, using a similar format if desired. Agenda for the next board meeting to include discussion of OLNA results.	<p>CW to circulate Digby's Bio as an example.</p> <p>PL to present OLNA results at next meeting.</p>
1810	3.0	<b>Standing Item A</b>	
	3.1	<i>Principal's Address</i> Paul spoke of his vision for the school, his educational working background and his hopes for a board that is collaborative and forms a strong working relationship. He spoke of looking forward to forging connections with the business communities located in our vicinity given the exciting new developments proposed for the Garden City precinct.	

1822	4.0	<b>Standing Item B</b>	
	4.1	<p><i>Finance Report</i> Paul distributed handouts outlining the schools current position financially. Need to look at a system that encourages fee payments made by families, particularly with the high cost upper school subjects. Other schools trialling a 50% up-front payment for those subjects, perhaps worth our consideration in the future. Limiting students' attendance at other events that require payment (balls, camps etc) is also in place in other like schools and seems to work well. Discuss further the collection of these fees and present them at the next meeting.</p>	Discussion of strategies to improve fee payment deferred to next meeting.
1833	5.0	<b>Standing Item C</b>	
	5.1	<p><i>Student Report</i> Communication issues were discussed from issues raised from this report Putting the newsletter onto Connect, hard copies into the library for students to see, etc. PM to spoke about his ideas on <i>Stakeholder Engagement</i> (=distribution of info). School website/blog to be investigated. There seems to be a need for students to have a location on the website to advise of all their current events. PL mentioned the idea of a school calendar, professionally published (maybe community sponsored?) PM described a weekly email to parents that outlines what's coming up in the next week that is used in other schools. A worthy idea that will be considered and reported on at the next meeting. Students also asked about 2 issues that were deemed to not be school board related – suggestions were made as to where these concerns can be directed.</p>	<p>CW read a written report submitted by KW</p> <p>PM to talk to next meeting about his ideas on <i>Stakeholder Engagement</i></p>
1853	6.0	<b>Priority Item A</b>	
	6.1	<p><i>Sustainability Project Presentation</i> Bruce Ivers and Jeff Mengler A powerpoint presentation was made and a history of the project and its involvement with our school outlined. A hard copy of the power point slides was also distributed.</p>	Noted

1929	7.0	<b>Priority Item B</b>	
	7.1	<i>Portrait Commission Report</i> DD & SB have met and discussed this issue at length. A memo/letter to be prepared by DD/SB and presented to PL. Decisions will need to be made as to the ongoing funding, and the establishing of an alumni network as previously discussed seems pivotal to the potential success of this project.	DD to prepare a Briefing note for PL outlining issues to be considered.
1935	8.0	<b>Priority Item C</b>	
	8.1	<i>Interpretation of student performance data - training for board members.</i> This will begin with the discussion of the OLN results to be presented at the next meeting. the agenda of the next meeting	
1937		<b>Other Business</b>	
		Reminder to submit interest to PL to attend the IPS Board Members Training on June 24, held at Winthrop Primary School  GW – concerns rumours re students sitting exams in corridors? She will communicate this information to PL.  <i>Next Meeting:</i> Monday 30 June at 6.30 in the Conference Room.	
1944		<b>Close</b>	

### Members

PL	Paul Leech	Principal	
AK	Alysia Kepert	Parent	
GW	Gloria Wynhorst	Parent	
FS	Fiona Shaper	P&C	
CL	Chris Lavender	P&C	
DD	Digby DeBruin	Community & Industry	Chair
SB	Suzanne Brown	Community & Industry	
PM	Phil Marshall	Community & Industry	
AK	Allan Hahn	Community & Industry	
JR	Julie Reed	Staff Member	
CW	Christine Waddell	Staff Member	Secretary
KW	Kimberley Wynhorst	Student	
BT	Ben Thomas	Student	