



## IPS BOARD APPLECROSS SENIOR HIGH SCHOOL

**Meeting No.**                                **18**  
**Meeting location**                        **Board Room Applecross SHS**  
**Meeting time and date**                **6.00 pm to 8.00 pm, Monday 27 October 2014**

MINUTES				
TIME	ITEM	SUBJECT	<i>Note, confirm or decide</i>	Who
	1.0	<b>Welcome and Apologies</b>		
1803	1.1	<u>Opening &amp; Welcome</u> Apology for the fact the meeting will be longer this evening, perhaps 2015 will need an extra half hour in meeting times		DB
	1.2	<u>Apologies/absentees</u> <ul style="list-style-type: none"> <li>• Susanne Brown</li> <li>• Kymberly Wynhorst</li> <li>• Ben Thomas</li> </ul>		CW
	1.3	Confirmation of Agenda		DB
1807	2.0	<b>Minutes of Previous Meeting</b>		
	2.1	<u>Confirm Previous Meeting Minutes</u> Check Fiona's initials on alumni issue of last meeting	Confirmed	PM/JR
	2.2	<u>Actions Arising from the last meeting</u> Building Report – still pending Alumni – contact made with Kylie Christie and things starting to roll. JR to contact staff who are ex-students PL did meet with GC staff/City Council re students gathering after school hours. All parties informed and plans put into place to monitor it. Also discussed the issue with 'the giraffe' last Thursday. It's a police matter now, still to be confirmed that it was an ASHS student. Our students were not banned from the centre contrary to the rumours.		
1816	3.0	<b>Standing Item A</b>		
	3.1	<u>Principal's Report</u> Student Centred Funding Model was discussed to the handout supplied with the figures. \$\$ looks more than expected, it will		PL

	<p>allow for a little more flexibility than first thought. Staffing numbers currently being looked at and adjusted as possible.</p> <p>GW questioned the breakdown of the funds; PL to supply the information in more detail via an email after consultation with the Business Manager.</p> <p>PM asked for info as to a comparison of next years' total as to this year's total. PL stated that it seems more generous than first anticipated – still we will proceed with caution and avoid over spending.</p> <p>Financial Summary as at 22/10/14 distributed earlier was discussed. Extra funds there are from the yet unspent items for the new rooms; that being delayed until the new rooms are ready.</p> <p>Building program is the reason for most of the funds in reserve.</p> <p>Voluntary contributions and charges collection rates were presented and discussed.</p> <p>The case of the board passing any increases in fees/contributions cannot be done now; the data is not yet fully collected. If there is no area with significant changes then the issue could be passed via emailing of members. If there are any areas that have some issues that need to be discussed by the board then perhaps an extra meeting might need to be called.</p> <p>Naplan Results were discussed referring to the handouts distributed earlier. Good progress by our students praised, very favourable results compared with our like schools. Graphs analysed, and something to consider is the progress of students who have achieved at band 10 in Year 9 and how they then progress in later years.</p> <p>The progress of our students through the OLNAs was presented and the results showed that the Naplan testing being taken more seriously. Tracking and monitoring of students vital to ensure that no kids 'fall through the cracks' and manage to reach their full potential.</p> <p>Uniform Store has now opened up in Willetton and running. Transition from the School shop will occur 12/11/14.</p> <p>The surveys were discussed and the distributed additional questions were looked at and any extra questions you may like included or thoughts can be emailed.</p> <p>With the business plan review coming up, PL suggests using the self-review process to</p>		
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	<p>improve practice. The following issues need to be addressed with reference to this –</p> <ol style="list-style-type: none"> <li>1. <i>Placement of Upper School Exams</i> – PL talked to the reasoning and rationale of the new timing being proposed by the leadership committee. GW asked for clarification as to if the students are starting Yr 12 at the end of Yr 11 how are they still so short of time? PL outlined all the groups had spent much time discussing pros and cons and the decision to make the trial in 2015 had been reached. <i>Proposal to trial in 2015 endorsed by the board by votes.</i></li> <li>2. <i>Reconfiguration of the School Day</i> – PL explained all the details not included in the earlier distributed handout. Leadership committee decided to trial it in 2015. Staff voted 66% for 33% against. <i>Proposal to trial in 2015 endorsed by the board by votes.</i></li> <li>3. <i>Student Services change of staffing roles</i> for 2015 explained by PL. Sub school divisions planned 7/8, 9/10, 11/12. Staff then become more specialised in their roles. PM talked of the advantages of having the same person follow the cohort through. AK agreed. Would a 0.6 allocation be enough to deal with 2 year groups? These matters were all discussed and explained. GW asked for confirmation that the pastoral care of students will still be paramount in these new roles.</li> <li>4. <i>School Photographs</i> – they will be taken next year in late March and all the pluses were outlined, included the commission received by the school.</li> <li>5. <i>Building Program</i> – not a huge amount of developments since the last briefing with PL and PM. Year 7 block is almost finished. The H-Block move will be confirmed at the next meeting November 6. Details of conditions acceptable are in writing and the move cannot take place unless all completed successfully. The board may be involved only if there is a problem that needs voting upon.</li> <li>6. <i>Minister of Education to Visit</i> – 28 November. Hopefully the build is progressing at that time so the completed Year 7 section could be viewed. PL to advise us if there will be the need to have an extra-ordinary meeting.</li> <li>7. Commendation to Karen Calway for reaching the finals of Education Assistant of</li> </ol>		
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		the Year.		
	4.0	<b>Standing Item B</b>		
	4.1	<u>Finance Report</u> This was addressed within the items noted in the Principals Report and endorsed by the board.		
2008	5.0	<b>General Business - Item A</b>		
	5.1	Biometric system for student attendance <ul style="list-style-type: none"> <li>• Use of the technology for 2015</li> </ul> <i>Proposal to trial in 2015 endorsed by the board by votes.</i>	Decided	
2011	6.0	<b>General Business - Item B</b>		
	6.1	Review of Terms of Reference – distributed earlier and all board members now have a copy. Review of the Code of Conduct - this needs to be looked at and any issues brought up.		
	7.0	<b>Other Business</b>		
		Meeting dates for next year to be decided at the next meeting Social gathering at the conclusion CL to organise the food for this		
		<b>Next Meeting</b>		
		Monday 1 December @ 6.00 pm –		
		<b>Close at 2012</b>		

### Members

PL	Paul Leech	Principal	
AK	Alysia Kepert	Parent	
FS	Fiona Shaper	P&C	
CL	Chris Lavender	P&C	
DD	Digby DeBruin	Community & Industry	Chair
SB	Suzanne Brown	Community & Industry	Apology
PM	Phil Marshall	Community & Industry	
AH	Allan Hahn	Community & Industry	
JR	Julie Reed	Staff Member	
CW	Christine Waddell	Staff Member	Secretary
KW	Kimberley Wynhorst	Student	Apology
BT	Ben Thomas	Student	Apology