



IPS BOARD APPLECROSS SENIOR HIGH SCHOOL

Meeting No. 15
 Meeting location Board Room Applecross SHS
 Meeting time and date 6.00 pm to 7.30 pm, Monday 30 June 2014

MINUTES

START TIME	ITEM	SUBJECT	ACTION
1800	1.0	Welcome and Apologies	
	1.1	Opening & welcome DD welcomes Emma Walker, standing in for PL.	
	1.2	Apologies/absentees <ul style="list-style-type: none"> • Paul Leech • Suzanne Brown • Ben Thomas 	
	1.3	<u>Confirmation of Agenda</u> Agenda confirmed PM wishes to speak about a new program, called "Just Start It"	
1812	2.0	Minutes of Previous Meeting	
	2.1	<u>Confirmation of Previous Meeting Minutes</u> CL confirms JR seconds	
	2.2	<u>Actions Arising from the meeting</u> Bio from board members requested Info perhaps to be placed on the new school website	

		<p>An alumni planned through the new website. Been discussed at previous meetings – a working committee perhaps to be considered.</p> <p>Some recent reunions (20th, 30th) been held and lists, emails exist.</p> <p>Students’ results, fee payments were to be discussed by PL</p> <p>CL stated that fee collection strategies have been discussed recently at P&C meeting and outlined the points considered.</p> <p>AH asked for clarified details, pertaining to students being excluded from subject choices due to credit history, and mentioned that this could create all sorts of problems. This needs to be very carefully considered if it’s to be introduced</p> <p>Emma Walker talked to the % of fees collected and about the problems the school has experienced for the last 10 days with the SIS server.</p> <p>Portrait commission: not high on the list of priorities at the moment</p>	<p>PL will address these matters at the next meeting.</p> <p>This to be talked about with PL on his return</p> <p>Deferred for the time being</p>
1828	3.0	Standing Item A	
	3.1	<p>Principal’s address - Emma Walker</p> <p><u>Electronic Attendance System</u></p> <p>Emma talked in depth on the process and how it will function in the school. She discussed the cost of the system. Who has control of the data, the security of the system are the issues that are of most concern. These are the points that require attention and immediate clarification.</p> <p>The idea of the students using their ‘Smarterider’ cards to swipe to confirm attendance was generally well received, with some careful attention needing to be paid to the security of the system and how/where the data will be stored and who has access to it.</p> <p>The ‘Biometric Reading’ was of more concern- there would have to be much more information shared between all parties before this system would be approved.</p> <p>CL mentioned that the P&C generally seemed on board with the idea.</p>	<p>Further info to be provided</p>

		<p>JR requested it noted that why wasn't it brought to the attention of the board earlier. Hadn't been discussed with staff either. It seems the decisions were just made by some parties without much consultation.</p> <p>PM noted that there would be a strong case for more than one kiosk being purchased for the school</p> <p><u>Student Uniform Strategy</u></p> <p>Emma asks that we consider the adoption of the title 'Uniform Policy' rather than the current 'Clothing Code'. It is to be school focus from the start of next semester, and we introduce the concept that students will have to change into a borrowed piece of uniform at the start of the day.</p> <p>Something to be considered is the fact that our current jumper seems to be inadequate and there could be cause for consideration for a new/additional/replacement garment.</p> <p>The procedure for students with difficult circumstances has been considered and they are being worked with.</p>	Board is happy to endorse this policy
1907	4.0	Standing Item B	
	4.1	<p><u>Finance Report</u></p> <p>Emma talked to the provided handouts and explained a few items; in general the funds are on track.</p>	
1910	5.0	Standing Item C	
	5.1	<p><u>Student Report</u></p> <p>KW wants clarification of the promised changes to the girls PE shorts.</p> <p>CL was able to tell her that they were approved and produced but arrived made from the wrong fabric.</p>	The matter is being rectified by Jodi Lambert

		<p>Again the idea of a new jumper was discussed and a process similar to the one implemented to obtain the shorts could begin.</p> <p>KW brought up the timely idea that new extra small uniforms would need to be sourced for the incoming Year 7 cohort.</p> <p>KW asked about the students being allowed to wear 'free dress' to raise funds for the Jeans for Genes day.</p>	<p>Emma to take the information to Leadership and report back.</p>
1920	6.0	Priority Item A	
	6.1	<p><u>Stakeholder Engagement</u></p> <p>PM presented an informative paper on the topic. The planning example outlined an increasing spectrum that seemed very detailed and could easily be adapted for our purposes.</p> <p>The process could identify and plug any gaps that may have crept into the school due to the change in school management, the building process etc.</p> <p>AH reiterated the idea that the table was a great stepping stone in how we can further market the school to the wider community and have them engage with us</p>	<p>Emma to take this document to PL and get it discussed with his team ASAP</p>
1935	7.0	Priority Item B	
	7.1	<p><u>Discussion on OLNA Results and interpretation of results</u></p> <p>Emma gave an outline of the new process that requires a pass in the OLNA for graduation if Band 8 has not been achieved in the NAPLAN test in Year 9. A talk about the achieved results by ApplX Year 10's illustrates that only 1-3% of our students are at risk and need intervention at this stage.</p>	

		JR spoke to the skills in literacy and numeracy that are being achieved by Year 12 VET students	
1948	8.0	Other Business	
	8.1	<u>General items for noting</u> <p>The alumni issue was raised, and some names of local business and local government identities that are prepared to be involved and be influential in connecting us with others</p> <p>PM distributed information about a program called 'Just Start It', run by Curtin Uni and employs a mentor program and involves the starting up of a company. Something that could be looked at for future years?</p>	PL to be shown the information and further discussed
		Next Meeting	
		Monday 4 August @ 6.00 pm	
1955		Close	

Members

PL	Paul Leech	Principal	Apology
AK	Alysia Kepert	Parent	Apology
FS	Fiona Shaper	P&C	
CL	Chris Lavender	P&C	
DD	Digby DeBruin	Community & Industry	Chair
SB	Suzanne Brown	Community & Industry	Apology
PM	Phil Marshall	Community & Industry	
AH	Allan Hahn	Community & Industry	
JR	Julie Reed	Staff Member	
CW	Christine Waddell	Staff Member	Secretary
KW	Kimberley Wynhorst	Student	
BT	Ben Thomas	Student	Apology