



Applecross Senior High School IPS Board

MINUTES

Meeting No.	42
Meeting location	Boardroom, Applecross SHS
Meeting time and date	5.30pm, Thursday 14 September 2017

Initials	Attendee	Role
AWM	Amanda Woods-McConney	Community Rep
AC	Adam Coppard	Staff Rep
DR	Darrin Richards	P&C Rep
FS	Fiona Schaper	P&C Rep
FV	Fran van Oyen	Staff Rep
GP	Gary Peel	Parent Rep
SC	Samantha Cooke	Head Girl
GT	George Thompson	Head Boy
MB	Michelle Birkholz	Parent Rep (Secretary)
MRB	Mike Bracher	Parent Rep
PM	Phil Marshall	Community Rep
SB	Suzanne Brown	Community Rep (Chair)
PL	Paul Leech	Principal
PC	Paul Currie	Executive Officer

Item	Subject	Actions
Special Item	<ul style="list-style-type: none"> Caroline Crofton and Lachlan Silberstein provided the Board with an overview of the process undertaken with Years 7 and 8 HASS classes to gain feedback from students and parents in relation to potential future initiatives they would like to see included in the 2018-2021 Business Plan. This process has uncovered some excellent ideas, which will now be further explored with staff and the broader school community (students and parents). 	
1.0	Opening <ul style="list-style-type: none"> SB opened the meeting at 5.35pm, welcoming new Board member Darrin Richards (replacement P&C Rep). 	
1.1	Apologies: <ul style="list-style-type: none"> Nil 	
1.2	Confirmation of agenda.	
1.3	Minutes of previous meeting. <ul style="list-style-type: none"> SB presented to the Board the minutes of Meeting No. 41, 10 August 2017, for approval. The Board endorsed the minutes of the previous meeting as complete and accurate. <i>Moved PM, seconded GP.</i> 	
1.4	Actions arising from previous meeting: <ul style="list-style-type: none"> Action 41.1 – New uniform items to be discussed at agenda item 2.4 Student Report. Action 41.2 – Summary of the Semester 1 Review process provided to the Board prior to the meeting, for discussion at agenda item 3.3. Action 41.3 – DES criteria in relation to the role of the Board to be discussed at agenda item 3.1. Action 41.4 – New P&C representative, Darrin Richards, elected to the Board. SB again welcomed Darrin to the position and confirmed Gavin Whittome has been officially advised of this outcome. 	

2.0	Standing Items	
2.1	<p>Finance Report (PL)</p> <ul style="list-style-type: none"> • Cash Report, Operational One Line Budget Statement and One Line Budget Dashboard, issued to the Board for review and consideration prior to the meeting, discussed. • Changes to the government's school funding model from 2018 discussed. The proposed changes, redistributing funding from large secondary schools to smaller schools, are considered equitable and in absolute terms will not have a significant impact on Applecross SHS on the basis of growing student numbers next year (anticipated to be around 30 additional students). 	
2.2	<p>Principal's Report (PL)</p> <ul style="list-style-type: none"> • Principal's Report, issued to the Board for review and consideration prior to the meeting, discussed. • Focus over the coming months will be on reviewing the current Business Plan; planning and undertaking the consultation process for the next plan commencing in April 2018; and preparing for the external DES Review early in 2018. • Proposal for the school's 60th Anniversary, aimed at engaging students in activities across each Learning Area, tabled and discussed. 	
2.3	<p>P&C Report (FS)</p> <ul style="list-style-type: none"> • The Fathering Project – Presentation on The Fathering Project provided to the P&C by Paul Buckman (PB). The Project is being run successfully across all of Applecross' feeder primary schools, but as yet is not being undertaken in any high schools. The P&C has paid the \$400 fee for Applecross to join the programme, with PB to work with PL and PC on its implementation. • Graduation sashes – P&C to fund, discussed further at agenda item 2.4. • Hats for Year 7 students – P&C funded hats for all Year 7 students this year. This trial will continue next year, with an assessment made in 2018 as to the effectiveness of this initiative and ongoing support from students in wearing the hats. • 50th Anniversary for Special Arts programme – P&C considering ways to support this commemoration. • New building – P&C is willing to provide funding for the construction of the proposed toilet block on the oval. • School sign – Discussion amongst the Board re the P&C's consideration of purchasing a powered sign promoting the school. Purpose and location for maximum effect to be further considered. • President – New P&C President required next year. 	
2.4	<p>Student Report (SC & GT)</p> <ul style="list-style-type: none"> • Graduation sashes – Black sash with red trim and school logo to be worn by all Year 12 students at graduation, funded by the P&C. These will be retained by the school and used each year. Memento pen being considered, to be given to each graduating student. • New uniform items – New skirt, girls shorts, boys shorts and girls dress (sample not yet available), well supported by students. Proposed changes to be communicated to parents, with intent to have new items in stock before the end of the year (with phasing in process from 2018). Price list not yet available but variance to existing prices for the same items likely to be minimal. The Board agreed to endorse the new items (proposed by SB, endorsed unanimously), with two provisions – 1. dress to be endorsed once sample is available, 2. endorsement conditional on a price increase of no more than 10% for the new items. 	42.1 New uniform – dress sample and price list to be provided.

3.0	General Business	
3.1	<p>Board DES Review preparation (SB)</p> <ul style="list-style-type: none"> It was agreed to hold this item over until the October meeting, to enable sufficient time to be allocated to the discussion (30 minutes). 	42.2 Board to consider DES criteria in relation to the role of the Board (provided by PC) and provide feedback at the next meeting.
3.2	<p>NAPLAN Analysis (PC)</p> <ul style="list-style-type: none"> PC presented a summary of the 2017 NAPLAN results. Following a deep analysis of the data, action plans will be formulated to address key issues/priorities/areas of focus and improvement for the next Business Plan. 	
3.3	<p>Semester 1 Review (PL)</p> <ul style="list-style-type: none"> Learning Area Mid Year Review document sent to the Board for consideration prior to the meeting, discussed. Key areas of focus for the next Business Plan determined from the review. 	
4.0	Other business	
4.1	<ul style="list-style-type: none"> GP noted that at the conclusion of each Synergy Board meeting, a Board member is invited to provide their feedback. In this vein, he advised he thought this meeting was very productive and the discussion excellent. This was considered by the Board a good self-review initiative. 	42.3 Short (5 minute) verbal self-review to be conducted at the end of each Board meeting.
4.2	<ul style="list-style-type: none"> PL proposed an additional meeting in Term 4, given the work required for the DES Review and business planning process – 23 November agreed by the Board. 	42.4 Additional meeting on 23 November to be added to Board schedule.
5.0	Close	
	<ul style="list-style-type: none"> The next meeting is scheduled for 5.30pm on 26 October 2017. The meeting was closed by SB at 7.07pm. 	

Signed (Chair)

Date: