



Applecross Senior High School IPS Board

MINUTES

Meeting No. 33
Meeting location Board Room Applecross SHS
Meeting time and date 5.45 pm, Monday 1 August 2016

Initials	Attendee	Role
AC	Adam Coppard	Staff Rep
FS	Fiona Schaper	P&C Rep
FV	Fran van Oyen	Staff Rep
GC	Glenys Campbell	A/Principal
HE	Holly Emslie	Head Girl
JHP	Jia Ho Pow	Head Boy
KP	Kerina Puttman	Community Rep
MB	Michelle Birkholz	Parent Rep
LJ	Lina Jaafar	Parent Rep
PM	Phil Marshall	Community Rep (Chair 2016)
SD	Sharon de Klerk	Parent Rep
SB	Suzanne Brown	Community Rep (Secretary 2016)

Item	Subject	Actions
1.0	Opening <ul style="list-style-type: none"> The meeting was opened by PM at 5.45pm. 	
1.1	Apologies: <ul style="list-style-type: none"> Amanda Woods-McConney 	
1.2	Confirmation of agenda.	
1.3	Minutes of previous meeting. <ul style="list-style-type: none"> PM presented to the board the minutes of Meeting No. 32, 27 June 2016, for approval. The board endorsed the minutes of the previous meeting as complete and accurate. <i>Moved MB, seconded FS.</i> 	
1.4	Actions arising from previous meeting <ul style="list-style-type: none"> SB presented minutes from meeting No. 32. Action 32.1 for PL to check if blazers were supplied in women's cut will be followed up by GC (Note – after the meeting, GC confirmed that the school has purchased some women's cut blazers for use for official events). 32.2 will be actioned as results come in. 	
2.0	Standing Items	
2.1	Principal's report (GC) <ul style="list-style-type: none"> distributed and noted by the board. Gradings will be reviewed as there is some concern from the A/Principle that gradings have been too harsh in some circumstances. 	33.1 GC to seek clarification on school rewards program (lunch invitation and/or letter) for high achieving students (purpose, criteria).
2.2	Finance Report (GC) <ul style="list-style-type: none"> Distributed and noted by the Board. The school is on track to spend most funds as required. All reserves have a plan for expenditure. Variations are being reviewed and addressed. 	

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2.3	Student report (HE and JHP) <ul style="list-style-type: none"> AC took HE and JHP to Headspace to present funds raised. Friday 5/8 will be Jeans for Genes fundraising day. P25 talks have been worthwhile. Indigenous dance incursion was well received and student behaviour was excellent. 	
2.4	P&C Report (FS) No meeting has been held since the last board meeting. PM has been invited to the next meeting to discuss collaboration on funding proposals.	
3.0	General Business	
3.1	Semester 1 data was presented by GC.	
3.2	School development days (GC) presented for endorsement by the board	Endorsed.
3.3	National School opinion survey (GC) <ul style="list-style-type: none"> Discussed with the Board. All parents will be notified of the opportunity to participate via the school newsletter. MB suggested writing specifically to parents to invite them to participate in order to increase input. Board members are also invited to submit any additional questions. 	33.2 Board members to submit questions to PM via email by 22/8/16.
3.4	<ul style="list-style-type: none"> Governance committee (SB) A review of the school website indicates that the governance page "does not exist". Suggested that a review of existing policies be undertaken (some policies are procedures). 	33.3 Board members to review the list of current policies and provide feedback to SB Suzanne.brown@watercorporation.com.au on what should be considered a policy or procedure, or any missing policies, by 22/8/16. 33.4 SB and MB to prepare a brief paper on suggested improvements and priorities for school policies, by 22/8/16.
3.5	<ul style="list-style-type: none"> Stakeholder committee (PM) Discussed community engagement. 	33.5 PM to convene the committee
4.0	Other business	
	<ul style="list-style-type: none"> No other business. 	
5.0	Close	
	<ul style="list-style-type: none"> The next meeting is scheduled for 5.45pm on 5 Sept 2016. The meeting was closed by PM at 7:15pm 	

Signed (Chair)

Date: