



Applecross Senior High School IPS Board MINUTES

Meeting Number 28
Meeting Location Library Auditorium, Applecross SHS
Meeting Time and Date 6:00 pm, Monday 26 October 2015

Time	Item	Subject	Note, confirm or decide	Who
6:04	1.0	Opening		
	1.1	Open board meeting address 3 visitors in attendance	Note	PM
	1.2	Apologies/Absentees SB; TS; TW – apologies (PL + PM to draft certificates for Head Girl/Boy) Absent - GW	Note	PM
6.09	1.3	Confirm agenda	Note	PM
6.10	1.4	Confirm previous meeting minutes Confirmed by AK; seconded FvO	Confirm	PM
6.11	1.5	Actions arising from previous meeting None	Note	PM
	2.0	Standing Items		
6:11	2.1	Principal's Report / Finance Report PL presented his report (see attachment) and discussed the progress of the building program. PL explained the progress done by our external consultant on the School Review. PL distributed a draft of The Workforce Plan and spent time outlining the details. If, after reading, members have any queries/comments, please don't hesitate to contact him. PM asked about recruitment for staff next year. PL said that there will be fairly little employment this year (last year saw a big influx with the addition of the year 7 cohort) but staff on leave etc. will need to be covered. SD asked about numbers in the different age groups. Ageing staff choose to go part time; more graduates being employed. Might need to advertise soon to get quality teachers (in the 30-50 age group) to begin to take the positions being made available by more experienced senior teachers leaving. KP asked how the part time positions available are being staffed. AK commented how these problems are not specific to Education in these times. AK asked if any particular departments were struggling with staff numbers. PL said at this time things were being managed satisfactorily. PL introduced some proposals of discussion. Talked about preparing year 10 students for upper school. Two proposals are the adoption of the white shirt in Year 10	Note	PL

		<p>(voluntary?) and having 1 exam week in each semester (coming to school only when they have an exam). PL worried that parents have not had much notice about the shirt. PM worried about the fact that some would have red, some white. Visitor (Chris Lavender, P&C) suggested perhaps they could adopt it from Semester 2.</p> <p>SD suggested perhaps we should ask for students' opinion before imposing any changes. FvO suggested some careful wording of the survey. Asking Year 9 and 10's is a suggestion. This needs to be done quickly, before people start buying uniforms for 2016. PM pointed out the Board does need to endorse a uniform change. Given strong support by students, PL to send board members a draft of the letter and decisions to be made.</p> <p>Vote taken and carried.</p> <p>More discussion about the exam week. AK said it was a good experience for her Year 10 son to sit the exam. SD commented that more practice made them better prepared for the upper School exams. KP said it was very important to not just bring the stress associated with exams further forward.</p> <p>Vote taken and carried.</p> <p>PL distributed the Financial Report. Figures outlining the money in Reserve were produced in detail. PM met with the school Business Manager to clarify these points and was satisfied.</p>		
7:00	2.2	<p>Staff Report</p> <p>Staff happy that handover has occurred and the new buildings have commenced being used.</p> <p>FvO mentioned from the Finance Committee that a decision is to be made whether we give the direction that we want to hire buses with seat belts only. A major factor is the cost is increased by a third. SD suggested getting some data. PL said that freeway and country driving should be done in seat belt buses and discussions to be held about the short distance trips should be done. AK (Main Roads employee) talked about some safety issues. Decision to defer talks until the next meeting. Talked about duty of care during the school day; this being different to the bus they catch to and from school. FvO and PL will collect more information and AK will also collect more data. FS pointed out that it would flow through to the Primary School.</p>	Note	CW/FvO
7:12	2.3	<p>P&C Report</p> <p>FS presented a report (see attachment) that outlined the funding being undertaken by them. She also outlined the topics discussed in their meeting and that she had passed on the topics the board has been involved in to them.</p>	Note	FS/SD
	3.0	General Business		
7:15	3.1	<p>NAPLAN Data Update</p> <p>The handout was discussed and PM asked for a clarification of the terms 'achievement' and 'progress'.</p>	Note	PL

		PM says to congratulate the staff on these fine results. SD suggests the board contribute something towards the morning tea in the new staff room on World Teachers Day.		
7:19	3.2	Governance Committee Update SB has written up the info and will present at the next meeting. The subcommittee will meet before the next board meeting.	Note	SB
7:22	3.3	Stakeholder Committee Update FvO prepared a document outlining our current partnerships (see attachment). They too will meet before the next board meeting and present then.	Note	PM
7:27	3.4	Use of Oval by Garden City - declared interests PM must sign on behalf of the board that none of us has no direct partnerships with the shopping centre.	Confirm	PM
7:29	4.0	Any Other Business FS suggests we have a tour of the new facilities before the next board meeting. PL will run an optional tour from 5.30 pm before the next meeting for those interested.		
7:35		Close Visitors thanked.		
		Next Meeting: Monday 30 November 2015, 6:00 pm. (Tour starts at 5.30 pm)		

Board Members 2015:

	PM	Phil Marshall (Chairman)		
SB	Suzanne Brown	SD	Sharon Declerck	AH Allen Hahn
AK	Alysia Kepert	PL	Paul Leech	GW Gloria Wynhorst
KP	Kerina Puttman	FS	Fiona Shaper	TS Toby Smith
FvO	Fran van Oyen	CW	Christine Waddell	TW Tina Waddell