



## Applecross Senior High School IPS Board MINUTES

**Meeting No.**                                **24**  
**Meeting Location**                        **Board Room Applecross SHS**  
**Meeting Time and Date**                **6:00 pm, Monday 3 August 2015**

Time	Item	Subject		Who
6:00	<b>1.0</b>	<b>Opening</b>		
	1.1	Apologies/absentees AK – apology tendered ( <i>*arrived late</i> )	Note	PM
	1.2	Confirm agenda – a big agenda, so keen to keep to the timeline as strictly as possible.	Note	PM
	1.3	Confirmation of previous meeting minutes	KP 2 <sup>nd</sup> FvO	PM
	1.4	Actions arising from previous meeting - none	Note	PM
	<b>2.0</b>	<b>Standing Items</b>		
6:05	2.1	Principal's Report / Finance Report  A draft document was presented as a proposed format for the review of progress towards achievement targets and annual milestones. Based on semester 1 data, it was determined that the school is mostly on track to meet most targets. 2015 NAPLAN data is not yet available to the school and 2014 data formed the basis of this target assessment.  An overview of progress on the building program was provided and a summary on progress towards the rectification of faults was also discussed.  The Financial Summary for the month of July was distributed and discussed. It was noted that the school is holding more funds in Reserve Accounts than would traditionally occur. This is due to funds set aside awaiting the completion of the building program over the next 6 months or so. The One Line Salary budget was also presented and discussed.	Note	PL
6:24	2.2	Staff Report – A brief Staff Report was presented.	Note	FvO
6:30	2.3	Students' Report – A brief Student's Report was presented.	Note	TW/ TS
6:35	2.4	P&C Report – A brief P&C Report was presented.	Note	FS
	<b>3.0</b>	<b><i>Workshop: Projects for the Board</i></b>		
6:39	3.1	AH presented the qualification criteria for projects and discussion was held. Thanked for his thorough preparation and study of the issues.	Note	AH
6:45	3.2	Idea generation exercise • Suggestions/ideas from all on post-it notes and displayed	Note	PM
7:00	3.3	Discussion – placing all the ideas into 'groups' – resulted in 3 major areas of consideration:	Note	PM

		<ul style="list-style-type: none"> <li>• Governance issues</li> <li>• Stakeholder engagement and then that filters down to alumni etc</li> <li>• Parent/Staff Communication</li> </ul>		
7:10	3.4	<p>Prioritisation and ranking exercise – resulted in two committees to be formed. They are Governance and Stakeholder Engagement. Not all required to be on a committee - contribution to these could be done on 'Connect' by all/any Board members</p>	Decide	PM
7:35	3.5	<p>Committee formation SB to coordinate Governance Committee - with AH and CW PM to coordinate Stakeholders Committee – with KP, FvO and FS They to prioritise issues and ideas presented in their committees and report back at next Board Meeting</p>	Decide	PM
7:48	<b>4.0</b>	<b>Any Other Business</b>		
7:48		<b>Close</b>		
		<b>Next Meeting: Monday 8 September 2015, 6:00 pm.</b>		

**Board Members 2015:**

		PM	Phil Marshall		
SB	Suzanne Brown	SdK	Sharon de Klerck	AH	Allen Hahn
AK	Alysia Kepert	PL	Paul Leech	GW	Gloria Wynhorst
KP	Kerina Puttman	FS	Fiona Shaper	TS	Toby Smith
FvO	Fran van Oyen	CW	Christine Waddell	TW	Tina Waddell