

IPS BOARD APPLECROSS SENIOR HIGH SCHOOL

Meeting No. 20

Meeting location Board Room Applecross SHS

Meeting time and date 6.00 pm, Monday 9 March 2015



MINUTES

TIME	ITEM	SUBJECT	Action
1800	1.0	Welcome	
	4.0	Standing Item B This moved forward because of the presentation by Jan Knuckey, School Business Manager	
1805	4.1	<u>Finance Report</u> Jan presented a PowerPoint that came from a recently run Department PD outlining the new funding distribution. Questions were asked to a range of issues including the funding in Education Support. Jan showed the predicted figures that were finalised today with Glenys Campbell. Information with this data was handed out to all present. Importance was highlighted of predicting student numbers accurately. Contingency budgeting essential – new costs involved in utilities bills for the now bigger school are as still unknown. Jan Knuckey thanked for her presentation.	Jan Knuckey
1825	1.1	Welcome to new members and introductions <ul style="list-style-type: none"> • Sharon de Klerck – P&C • Fran van Oyen – Staff Member • Tina Waddell – Student; Head Girl • Toby Smith – Student; Head Boy PL discussed the meeting structure and the importance of informal meetings as well as the formal ones with view to scheduling further informal gatherings later in the year.	PL
	3.0	Standing Item A	
1830	3.1	Principal's Report <u>Voting for Board Chair</u> Phil Marshall is voted to the position of Chair by way of secret ballot <u>Voting for Community Rep Positions</u> Discussion was held about the resumés of the two candidates. Voting was held and Kerina Puttman was elected as the new rep. <u>Outline of Year 12 data self-review process</u> PL outlined the processes involved in analysing this data. The data was distributed two weeks prior to the meeting and PL assisted in interpreting the graphs and explaining trends. From the initial data report issued by DoE to the HOLA's and the classroom teachers, all are involved in the evaluation and identification of strengths and weaknesses. The data indicates that the overall performance of the Year 12 cohort was 'at the expected level' based on their ability level. However, there is a downward trend of median ATAR scores and the proportion of students in the top tricile. The data also identifies some subjects where the students have consistently underperformed over the past three years. Where evidence exists to show that best practises are not embedded, external department personnel will be used to offer information and support. The leadership team of ASHS is a focus-group to look at this and will report back to the board. Over the next 4 weeks of this term they will work together and look at under-performing subjects.	PL Vote PM Vote PL

		<p>Year 9 NAPLAN of 2014 results look promising for future years. More information will come through that looks at NAPLAN results of years 10, 11 12 students and how that 'predicts' performance in final Year 12 results.</p> <p><u>Annual Report</u> This document is an annual report on the schools performance in relation to our priorities and targets. It also contains information on student performance, achievement highlights, attendance rates, student, teacher and parent survey analysis and financial overviews. This current report will also provide an overview of the school's first three-year business plan (2012-15) as an Independent Public School (IPS). Individual departments are now working on their own reports and reviews and they will be collated into the final annual report. The final report will be presented to the Board before it is released to all stakeholders. The plan will be placed on the school's web page by the end of April.</p>	
	5.0	General Business - Item A	
1928	5.1	<p><u>New Business Plan</u> The process of reviewing the first Business Plan began in July 2014 and this has occurred at both the subject learning area and whole school level. Each Head of Learning Area (HoLA) has been provided with time on School Development Days and at after school meetings to discuss and analyse their own component of the plan. The school Leadership Team (Principal, Deputy Principals and Heads of Learning Areas and programs) has been working on developing new priorities and student achievement targets since September 2014. This has included the setting of aspirational targets for subjects where performance is below expectations. While target setting is important, it is crucial that the school has developed good strategies and sufficient resources to provide a good opportunity for improvement to occur.</p> <p>PL enquired as to how much input the Board wanted on discussing and reviewing the draft plan. The Board is happy to receive a draft of the document at the end of the term. If a board member wishes to be involved further they are to feel free to contact the PL and discuss their options.</p>	PL
	6.0	Other Business	
1950		<p><u>Skills Bank</u> AK discussed how, through communication with her son's Science teacher, she presented information from her work for the class. Talked about tapping into the resources that are out in our community; a 'bank' of people that could come in and talk to groups of students about relevant areas. Information to be provided for the newsletter to advertise this. FvO talked about getting it going immediately through our 2 parent nights (March 24 and 30) – parents could provide contact details and areas of expertise whilst already visiting the school. Board members could volunteer to 'man the stand'. AK to liaise with PL and set up the information distribution.</p>	AK
		Next Meetings	
		20 April, 11 May, 8 June	
1958		Close	

SB	Suzanne Brown	SdK	Sharon Declerck	AH	Allen Hahn
AK	Alysia Kepert	PL	Paul Leech	PM	Phil Marshall
FS	Fiona Shaper	TS	Toby Smith	FvO	Fran van Oyen
CW	Christine Waddell	TW	Tina Waddell	GW	Gloria Wynhorst