

2018 EDITION



APPLECROSS

SENIOR HIGH SCHOOL
INDEPENDENT PUBLIC SCHOOL

Music Parent's Handbook

2018 |

Achieve

This publication aims to provide you with as much information as possible about your child's participation in the Music Programme at Applecross Senior High School.

Please take the time to read through this handbook and save it to your computer for future reference.

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Music Program Overview

Applecross Senior High School allows students to take their instrumental studies to the next level. Our program encourages students to enjoy making music through engaging fully in the practical and theoretical aspects of this subject. Our values include: creativity, cooperation, commitment, innovation and personal best.

The program is a three-part package, which consists of:

- Classroom Music
- Instrumental lessons
- Ensemble membership

An important definition: Instrumental Music School Services (IMSS) is the Department of Education's instrumental lesson program available in most government schools throughout Western Australia. You may know of it as 'SIM' or 'SIMS'.

Eligibility for the Music Program

There are three ways to be eligible for Music at Applecross Senior High School:

- Continue your IMSS instrument from your previous (government) school
- Continue a private instrument tuition
- For Year 7 only, participate in the IMSS Beginner Instrument Program

How to Enrol in the Music Program

The Subject Request Form found in the Enrolment Pack has a Music section that must be completed to ensure your child is allocated the Class Music elective on their timetable. If you have not received this, please contact the school for a copy.

Please Note: Music is not a way to gain entry into Applecross Senior High School.

Classroom Music

Lower School: *Class Music* is an integral and compulsory component of each student's musical training from Years 7-10. Throughout lower school, students develop skills in listening awareness and music theory. They also express themselves through composition and arrangement activities, as well as gaining an understanding of what makes us listen to and enjoy music of different eras, cultures and styles. Practical music-making activities are integral to all music courses.

Upper School: We offer the Music General course, which allows us the flexibility to meet a wide range of needs and interests, including those seeking a pathway to tertiary studies in music. The endorsed unit *Instrumental and Ensemble Music* (PIMS) is also offered.

For a description of these electives, please view the appropriate Subject Selection Handbook available at: <http://www.applecross.wa.edu.au/subject-selection-information>

*For any queries regarding the
Lower School and Upper School Class Classroom Music courses,
please contact the Head of Music*

Music Program Overview (Cont'd)

Instrumental & Ensemble Music

High quality in music making in a wide variety of styles is a priority at Applecross Senior High School. Our music program involves over 200 students each year being taught by 10 staff from Instrumental Music School Services (IMSS) teaching most of the instruments available in the WA Government School system.

The school has eight ensembles, the first three groups being senior/junior counterparts:

- Concert Band 1 & Concert Band 2
- Junior & Senior Guitar Ensembles
- Cygnet & Scimitar String Orchestra
- Chamber Choir
- Jazz Band

Performances

There are a variety of performing opportunities throughout the year which are a wonderful opportunity for our students to showcase their skills to family and the wider school community in a professional environment.

As well as concerts the Music Department regularly enters ensembles into the following festivals:

- WA Schools' Concert Band Festival
- WA Schools' Orchestra Festival
- WA Classical Guitar Ensemble Festival
- WA Government Secondary Schools Choral Festival
- Solo Vocal Festival
- WA Schools' Jazz Festival
- Contemporary Music Ensemble Festival

Our ensembles consistently achieve high results in these festivals, due to the professionalism of our conducting staff and the hard work undertaken by the students.

Music Staff and Contact Details

This page is to provide parents with contact details for the Class Music teachers, Ensemble conductors and Instrumental teachers.

The Instrumental Music School Services (IMSS) Practice Journal

It is Instrumental Music School Services Policy that parents' first means of communication with the instrumental teachers is via the Practice Journal. Students should fill in their Journal for each practice session, get a parent to sign it on a weekly basis (a day before the student's lesson) and bring it with them to every lesson. We also advise students to glue their Instrumental Timetable into their Practice Journal.

We ask families to treat the contact details appropriately. Here are some guidelines:

- (i) Do not distribute the contacts to anyone outside your ensemble or instrumental group.
- (ii) Use email if the matter is not urgent.
- (iii) Only use the mobile phone numbers when it is genuinely necessary. An example is to notify the conductor that your child is unwell and therefore unable to attend a performance.

Teacher in Charge - Music, Class Music Teacher & Scimitar String Orchestra Conductor:

Tim Stapleton Timothy.Stapleton@education.wa.edu.au
Music Office: 9314 9335 (leave a voice mail with your name & contact number)
After Hours: 0438 421 801 (4.30 – 6.30pm)

Class Music Teacher & Concert Band 1 Conductor:

Christine Stapleton Christine.Stapleton@education.wa.edu.au 0438 423 801

Brass Teacher (IMSS):

Nigel McIntyre Nigel.McIntyre1@education.wa.edu.au 0424 520 953

Cello Teacher (IMSS):

Joanne Bell Joanne.Bell2@education.wa.edu.au 0481 368 268

Clarinet Teacher and Concert Band 2 Conductor (IMSS):

Kaye lhms Kaye.lhms@education.wa.edu.au 0408 929 037

Double Bass Teacher (IMSS):

Steven Richards Steven.Richards1@education.wa.edu.au 0402 353 082

Flute Teacher (IMSS):

Stephanie Hales Stephanie.Hales@education.wa.edu.au 0423 171 577

Music Staff and Contact Details (Cont'd)

Guitar Teacher & Conductor of Junior + Senior Guitar Ensembles (IMSS):

Paul Hines Paul.Hines@education.wa.edu.au 0409 882 458

Percussion Teacher & Jazz Band Conductor (IMSS):

Chris Booth Chris.Booth2@education.wa.edu.au 0422 087 334

Saxophone Teacher (IMSS):

Mark Sprogowski Mark.Sprogowski@education.wa.edu.au 0411 016 459

Violin and Viola Teacher and Cygnet String Orchestra Conductor (IMSS):

Tashana Tweddle Tashana.Tweddle@education.wa.edu.au 0417 197 418

Voice Teacher and Chamber Choir Conductor (IMSS):

Victoria O'Neill Victoria.Oneill@education.wa.edu.au 0407 407 274

Ensemble Rehearsal Information

Chamber Choir Conductor: Victoria O'Neill	Monday 3.00 – 4.00pm
Concert Band 1 Conductor: Christine Stapleton	Tuesday 3.00 – 4.30pm
Senior Guitar Ensemble Conductor: Paul Hines	Tuesday 3.00 – 4.00pm
Jazz Band Conductor: Chris Booth	Wednesday 3.00 – 4.00pm
Junior Guitar Ensemble Conductor: Paul Hines	Wednesday 3.00 – 4.00pm
Scimitar String Orchestra Conductor: Tim Stapleton	Wednesday 3.00 – 4.30pm
Cygnets String Orchestra Conductor: Tashana Tweddle	Thursday 3.10 – 4.10pm
Concert Band 2 Conductor: Kaye Ihms	Thursday 3.10 – 4.10pm

If your child is unwell on the day of a scheduled performance, please contact their conductor via SMS (see pages 4 and 5 for conductor contact information).

Participation in Music Events

THIS IS TEAMWORK...EVERY STUDENT, EVERY EVENT

All ensemble members are expected to participate in every music event in which they are performing. This applies to all Music Students in ensembles, including those who are not enrolled in Class Music.

It is vital that all students show respect for their fellow ensemble members and their conductor by committing to attend every performance. We advise of the year's programme in advance to help families plan for all relevant Music Department events. Please ensure these dates are added to your family diary or calendar, so that you and your child will be there. Any alterations to this schedule will be advised at the earliest opportunity.

Calendar of Music Events

Please Note

(i) Families affected by any changes to this schedule will be advised via email

(ii) These events are also on the Applecross SHS website calendar:

<http://www.applecross.wa.edu.au/school-term-calendar>

TERM	WEEK	DATE / TIME	EVENT DETAILS
1	6	Wednesday 7 th March 7.30pm	Music Parents Welcome & Music Support Group AGM Venue - Applecross SHS Performing Arts Centre
	8-9	Sunday 25 th - Tuesday 27 th March	Senior Ensembles Rehearsal Camp (Venue - Fairbridge) & Primary School Concert Tour (Concert Band 1, Scimitar String Orchestra, Senior Guitar Ensemble & Chamber Choir)
	10	Saturday 7 th April 11.00am – 1.00pm	Gifted & Talented Visual Art 50th Anniversary Open Day Venue - Applecross SHS (outdoors) (Concert Band 1, Chamber Choir, Scimitar String Orchestra & Senior Guitar Ensemble)
2	2	Wednesday 9 th April 7.30pm	Music Support Group Meeting Venue - Applecross SHS Music Room
	4	Friday 25 th May Concert 1: 6.00-7.30pm Supper: 7.30-8.00pm Concert 2: 8.00-9.30pm	Music Department Autumn Concerts Venue - Applecross SHS Performing Arts Centre Concert Band 2, Cygnet String Orchestra, Junior Guitar Ensemble & guest performers
	6	Wednesday 6 th June 7.30pm	Music Support Group Meeting Venue - Applecross SHS Music Room
	8	Thursday 22 nd – Saturday 23 rd June	WA Schools' Senior Concert Band Festival Venue - Churchlands SHS Concert Band 1 – please note these dates in your diary and you will be advised if and when your child's ensemble is participating
	8	Sunday 24 th June	WA Schools' Senior Orchestra Festival Venue - Churchlands SHS Scimitar String Orchestra – please note this date in your diary and you will be advised if and when your child's ensemble is participating
3	3	Monday 30 th July	Instrumental Music School Services - Opus Concert Venue - Perth Concert Hall For selected students - you will be advised if your child is participating
	3	Wednesday 1 st August 7.30pm	Music Support Group Meeting Venue - Applecross SHS Music Room
	4	Friday 10 th August 7.30-9.00pm	PARAGON: Upper School Music Showcase Venue - Applecross SHS Performing Arts Centre An evening of solo and small-group performances by the Year 11 & 12 Music General students.

Calendar of Music Events (Cont'd)

TERM	WEEK	DATE / TIME	EVENT DETAILS
3	5	Sunday 19 th August	WA Government Secondary Schools' Choral Festival Venue - Churchlands SHS <i>Chamber Choir</i> – please note these dates in your diary and you will be advised if and when your child's ensemble is participating
	6	Saturday 25 th – Sunday 26 th August	WA Classical Guitar Festival Venue - Carine SHS <i>Senior & Junior Guitar Ensembles</i> – please note these dates in your diary and you will be advised if and when your child's ensemble is participating
	6	Sunday 26 th August	WA Schools' Jazz Festival Venue - Hale School <i>Jazz Band</i> – please note this date in your diary and you will be advised if and when your child's ensemble is participating
	8	Thursday 6 th – Saturday 8 th September	WA Schools' Junior Concert Band Festival Venue - Churchlands SHS <i>Concert Band 2</i> – please note these dates in your diary and you will be advised if and when your child's ensemble is participating
	8	Friday 7 th September Concert 1: 6.00-7.30pm Supper: 7.30-8.00pm Concert 2: 8.00-9.30pm	Music Department Spring Concert & Year 12 Presentation Venue - Applecross SHS Performing Arts Centre <i>Concert Band 1, Scimitar String Orchestra, Senior Guitar Ensemble, Chamber Choir, Jazz Band & Year 12 guest performers</i>
	8	Sunday 8 th September	WA Government Secondary Schools' Contemporary Music Ensemble Festival (Venue - TBA) <i>This event is for Music students who have formed bands and have a repertoire of up to 3 pieces or songs, total time not exceeding 15 minutes. Students must register their interest with Mr Stapleton before Friday 8 June. There is a limit of 2 ensembles per school, so auditions may be necessary.</i>
	8	Sunday 9 th September	WA Schools' Junior Orchestra Festival Venue - Churchlands SHS <i>Cygnets String Orchestras</i> – please note these dates in your diary and you will be advised if and when your child's ensemble is participating
4	2	Wednesday 17 th October 7.30pm	Music Support Group Meeting Venue - Applecross SHS Music Room
	4	Saturday 3 rd – Sunday 4 th November	WA Government Secondary Schools' Solo Vocal Festival Venue - TBA <i>IMSS vocal students</i> – please note these dates in your diary and you will be advised if and when your child is participating
	6	Friday 16 th November 6.30pm	Music Department End of Year Concert Venue - Applecross SHS <i>All Music Department Ensembles (all year-groups)</i>
	7	Friday 23 rd November 6.30pm	Visual Arts Exhibition Opening Ceremony Venue - Applecross SHS <i>Performers from Years 8-11 are invited to submit small group acoustic performance items.</i>

Instrumental and Ensemble Policy

Whilst many of us tend not to give the 'Terms and Conditions' much attention, parents are encouraged to read this policy, focusing on those aspects that relate to their child in particular.

1. Instrumental and Vocal Policy

- 1.1 Students enrolled in Instrumental Music School Services (IMSS) lessons are required to attend their lesson every week. Even though the instrumental lesson do not appear on the student's regular timetable, they are no less important than any other subject lesson. *Failure to attend an instrumental lesson is classified as truancy.*
- 1.2 In Term One of the school year, Temporary Instrumental Timetables are displayed in the window of the **Performing Arts Office** until about Week 4. Once class groups have been established, Permanent Rotating Instrumental Timetables are produced and distributed to the students by the Instrumental Staff. Copies of these are always on display in the window of the Performing Arts Office. These timetables generally cover one term at a time.
- 1.3
 - (a) Students must carefully check the Assessment Outlines given to them by their various subject teachers to identify any clash with their instrumental lessons.
 - (b) In the event of a clash, the first step is for the student to request that they be allowed to do their class assessment at an alternative time.
 - (c) If this is not possible, the student must speak to their instrumental teacher and try to plan an alternative lesson time for their group (a swap).

2. Instrumental & Vocal Assessment

All assessment for instrumental lessons is undertaken by IMSS staff and is coordinated by the Head of Music. Reporting is done each semester and will appear along with reports from all other subject areas.

3. Practice Journal

It is IMSS Policy that parents' first means of communication with the instrumental teacher is via the Practice Journal. Students should fill in their Journal for each practice session, get a parent to sign it on a weekly basis (a day before the student's lesson) and bring it with them to every lesson. Students are advised to have their instrumental timetable glued into their Practice Journal.

4. Ensemble Eligibility

- 4.1 Lower School Students (Years 7, 8, 9 & 10) are only eligible to be members of an Applecross SHS Music Department Ensemble whilst they are enrolled in Class Music.

Instrumental and Ensemble Policy (Cont'd)

- 4.2 Class Music students who learn an instrument *privately* are eligible to be members of an Applecross SHS Music Department Ensemble given that:
- (a) they provide a letter from their instrumental teacher to the Head of Music indicating that tuition is regular and ongoing.
 - (b) they meet all the same attendance requirements of Government Instrumental students.

Students will only be accepted into an ensemble after a successful audition for the relevant conductor. Privately taught student's membership of an ensemble may need to be periodically reviewed to ensure appropriate levels of performance are being maintained.

- 4.3 With the exception of students already in the Concert Band 1, the Scimitar String Orchestra and the Senior Guitar Ensemble, Class Music students will be auditioned where and when necessary to determine appropriate ensemble placement.
- 4.4 Students who complete the Lower School Class Music course are able to participate in their relevant ensemble throughout Years 11 and 12. These students must commit to full membership for at least one school year (i.e. not withdraw from their ensemble part-way through the year). Upper school students who elect to participate will be subject to the same attendance policy as enrolled students.

5. Ensemble Attendance

- 5.1 Attendance at rehearsals is compulsory for all students enrolled in Class and Instrumental music units. The weekly ensemble rehearsal is a curricular lesson (*off the gridline*) in the same manner as, for example, Mathematics or English classes. Ensemble participation is part of the instrumental assessment. *Failure to attend an ensemble rehearsal is classified as truancy.*
- 5.2 Where a student is absent from a rehearsal only (not the whole school day), an email, text message, phone call or letter of explanation from the student's parent/guardian to the conductor is legally required. This must be done at the earliest opportunity.
- 5.3 Where a student has been absent from school on the day of a rehearsal, it will not be necessary to provide a separate note for the conductor in addition to the one required by the school. However, the student must communicate with the conductor regarding such an absence.
- 5.4 In exceptional circumstances, students may be excused from rehearsal by presenting a note signed and dated by a parent or guardian in advance of that rehearsal. Routine medical and dental appointments are not considered an exception, so please make every effort to book these appointments at other times. A telephone call is a suitable substitute for a note.
- 5.5 Any request made by a student to absent themselves or to leave a rehearsal early *will be denied* unless the parent provides a note in advance or collects their child personally from the rehearsal. This is a legal duty-of-care requirement.

Instrumental and Ensemble Policy (Cont'd)

5.6 Attendance at all scheduled performances (concerts, festivals, etc.) and camps is compulsory. With respect to performances, in the event of sudden illness, parents are asked to contact the student's ensemble conductor.

6. Chamber Choir

6.1 The Chamber Choir is primarily for the IMSS vocal students.

6.2 Enrolled music students who learn another instrument (IMSS or private) may participate in Chamber Choir as a second ensemble, but must meet the same attendance and eligibility requirements as IMSS vocal students. The Chamber Choir conductor has a *trial period* for these students, in order to assess their suitability for this ensemble.

7. Jazz Band (extracurricular ensemble)

The school provides resources and staffing for the Jazz Band as an extension and encouragement for *enrolled* music students. Under most circumstances, the Jazz Band will only draw students from the Senior Ensembles. Students may not elect to be in the Jazz Band only; it is an *additional* ensemble. Any student not meeting the eligibility requirements for their main ensembles will not be permitted to participate in the Jazz Band. Exceptions to this policy may be made at the discretion of the Head of Music in consultation with the Jazz Band conductor.

Music Notices and Concert Newsletters

Most of the newsletters distributed by the Music Department will relate to concerts and other performance events. Please see the **Music Department Calendar Dates** on pages 7-8 of this booklet.

With regard to notices about concerts, the first newsletter usually goes out about three to four weeks prior to the concert date. Concert newsletters are either distributed via ensemble rehearsals or sent to parent email addresses. Needless to say, it is advisable for parents to regularly update the school's administration with your family's contact details.

The first newsletter will remind you of the date for the concert, details of which ensembles are performing, the concert venue and information relating to the purchase of tickets. In more recent times, Applecross SHS Music Department has been making use of the **TryBooking** on-line ticket booking facility. Parents have found this to be a very convenient way to purchase tickets, however families are advised that a credit card is required to make ticket purchases.

When you receive the first newsletter pertaining to a concert, please note the details carefully, and make sure you know:

- Concert date and time.
- Venue of concert (plus, in the event of outdoor concerts, a "Plan B" arrangement in case of inclement weather).
- The uniform requirements for the concert. Concert Uniform information is covered in more detail later in this booklet. Although you should be fully prepared with complete uniform well in advance of the first concert newsletter going out, we suggest that you ALWAYS get your child to try on their uniform, make sure it still fits, and that it is in good condition (no buttons missing, etc.).
- When you can buy tickets and how much they will cost.
- Details of Music Support Group activities planned for the concert, including requests for donations of food for supper (if applicable) and any tasks we may need assistance with on the night.

A second newsletter is often distributed approximately one week prior to the concert date. This newsletter contains important instructions regarding arrival times and warm-up rooms for the various ensembles, other information pertaining to the venue (e.g. parking arrangements) and the performing order of the programme.

Concert Uniform

All Music Students are required to have the following items for Music Department Concerts and other performances (festivals, tours, etc.). The Concert Uniform has been co-developed by the staff and parents from Applecross SHS Music Department.

Concert Shirt

The Music Department has a special Concert Shirt (with an embroidered logo) which must be purchased through **Uniform Concepts** (1a/9 Yampi Way, Willetton WA 6155 ~ 08 9270 4669 ~ Willetton@uc.nellgray.com.au). *Due to production times, Concert Shirts must be ordered in Term 1.* Students who do not already have a Concert Shirt will need to have a fitting and place an order at **Uniform Concepts**. You are encouraged to choose a shirt size that will allow for a little growth.

All of the other Concert Uniform items need to be purchased by families from clothing shops or department stores. This can include **Uniform Concepts**, if they carry suitable items as listed below.

Concert Uniform – Full Details

<p>Boys</p> <ul style="list-style-type: none"> • Concert Shirt - from Uniform Concepts • Black dress trousers (no corduroy or denim) • Black leather belt • Black leather shoes (not sports shoes) • Black socks - medium length
<p>Girls</p> <ul style="list-style-type: none"> • Concert Shirt - from Uniform Concepts • Black long pants (no corduroy or denim – and definitely no skirts) • Low heeled plain black leather shoes - no canvas or sports styles, and no high heels or 'strappy' styles • Medium length black socks or black knee-highs
<p>Hair</p> <ul style="list-style-type: none"> • Long hair is to be tied back, off the face, and behind the shoulders • Only black hair ties are to be worn
<p>Jewellery</p> <p>With the exception of ear studs, sleepers, and <i>small</i> hoop earrings - jewellery is not permitted</p>

The Applecross SHS **Second Hand Uniform Shop** has limited stock of good quality second hand concert shirts. For further information, use this link to the relevant page on the school's website: <http://www.applecross.wa.edu.au/news/second-hand-uniform-shop>

Primary Students

For the shirt, there are three options for primary school students:

1. Parents may purchase a Concert Shirt from the **Uniform Concepts** (see above).
2. Parents may purchase a good quality second hand shirt from the **Music Support Group** (see above).
3. Simply purchase a plain black business shirt.

Music Support Group

The Music Support Group (MSG) is a Sub-Committee of the Applecross Senior High School Parents & Citizens Association Inc, and was established to assist the Music Department in activities such as concerts, camps, tours and fundraising.

Meetings are usually held on the first Wednesday in the month during the school term, in the Music Room, commencing at 7.30pm. For more detail on meeting dates, please see the **Music Department Calendar Dates** on pages 7-8 of this booklet. Everyone is welcome at these meetings.

If you are not a regular MSG meeting attendee (and not on our email notifications list), and plan to attend a particular meeting, we suggest you call or email one of the committee members to confirm that the meeting is on, as we do occasionally need to change the meeting date or meeting format.

Anybody who has been to an Applecross SHS Music Department Concert will know that there is a tremendous amount of work that goes into making these concerts successful. The MSG helps by taking on concert-related tasks such as ticket sales, providing front-of-house and back-stage assistance as well as organizing fundraising activities (supper, raffles, etc). The MSG also assists the Music staff with the preparation and planning for tours.

All profits from MSG fundraising activities at concerts go to the Music Department for the benefit of all present and future Music Students at Applecross SHS.

How You Can Help

Being part of the Music Support Group is a great way to meet other parents and your child's friends. It is also a great way to get to know what is going on in the Applecross Senior High School Music Department, and to see what goes on 'behind the scenes' in producing a concert.

As mentioned in the previous section, the Music Support Group usually meets on the first Wednesday of every month (excluding school holidays) at 7.30pm in the Music Room, however if you are unable to attend the meetings there are many small tasks we need help with especially at concert time. These include (i) front-of-house duties such as checking tickets, last minute sales, directing patrons to their seats, etc., (ii) stage-crew tasks like setting up chairs and music stands for the ensembles, and (iii) setting up and serving supper. No experience is required, however, we do need lots of helpers for everything to run smoothly. The more volunteers we have, the more time there is for us to watch our own children perform!

If you are able to assist us in any way, please contact me (refer details below). When an event approaches we will circulate an email asking for assistance, specifying what tasks we need help with.

We look forward to meeting you!

Paul Stenton 0400 880 051

Convenor, Applecross Music Support Group

Contacting the Music Support Group Committee

Thank you to the following people who volunteered for these positions. If you have any questions regarding the activities of the MSG, please feel free to contact the Convenor.

Convenor:	Paul Stenton	paul@secure2go.com
Deputy Convenor:	Mas Eshraghi	
Secretary:	Rob Huth	
Treasurer:	Robin Main	
P&C Representative:	Cath Standing	
Concert Coordinator 1:	Noa Raichel	
Concert Coordinator 2:	Tanya Stenton	
Supper Coordinator 1:	Florence Teo	
Supper Coordinator 2:	Evelyn Greenway	
Ticketing & Rosters:	Gina Chua	